

United States Government

Department of Energy

memorandumCarlsbad Field Office
Carlsbad, New Mexico 88221

DATE: August 17, 2004

REPLY TO
ATTN OF: CBFO:QA:MLC:GS:04-1587:UFC 2300.00

SUBJECT: Surveillance (S-04-13) of Los Alamos National Laboratory (LANL)

TO: James Nunz, LASO

Attached is the surveillance plan for surveillance S-04-13 of the LANL 2010 Project. The surveillance is scheduled for September 21 – 23, 2004.

If you have any questions or comments concerning the surveillance, please contact me at (505) 234-7442.

M. Lea Chism

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Quality Assurance Specialist



Attachment

cc: w/attachment

K. Watson, CBFO	*ED
P. Lindahl, LANL	*ED
S. Holmes, NMED	*ED
S. Zappe, NMED	*ED
M. Eagle, EPA	*ED
E. Feltcorn, EPA	*ED
D. Winters, DNFSB	*ED
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W. Ledford, CTAC	*ED

WIPP Operating Record, MS 486-06
CBFO QA File
CBFO M&RC

040822



CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

**Surveillance
Number:** S-04-13

Organization : Los Alamos National Laboratory (LANL)

**Organizations
to be Notified:** LANL
New Mexico Environment Department (NMED)
Washington TRU Solutions (WTS)
Environmental Protection Agency (EPA)
Defense Nuclear Facilities Safety Board (DNFSB)

**Date and
Location:** September 21 – 23, 2004
Los Alamos, New Mexico

Surveillance Team:	Wayne Ledford	Surveillance Team Leader, CTAC
	Porf Martinez	Surveillance Team Member, CTAC
	Steve Calvert	Surveillance Team Member, CTAC
	Priscilla Dugger	Surveillance Team Member, CTAC

Surveillance Scope: The surveillance will evaluate, but not be limited to, the adequacy, implementation and effectiveness of characterization and certification activities that have been performed after the CBFO audit A-03-27 which was conducted on September 22 – 26, 2003. LANL project records disposition and turnover activities, including the preparation and turnover of applicable software programs for continued access and use, and the disposition and turnover of acceptable knowledge records for waste that is to be characterized and certified by the LANL/Central Characterization Project will be evaluated.

Activities/Tasks to be Assessed:

Verification of the following LANL activities will be performed:

- Project documentation closeout
- Acceptable knowledge documentation closeout
- Database archiving, electronic data storage & recoverability

Governing Documents/Requirements:

The surveillance will be based on the implementation of the following documents:

CBFO Quality Assurance Program Document, DOE-CBFO-94-1012

Contact Handled Waste Acceptance Criteria for the Waste Isolation Pilot Plant,
DOE/WIPP-02-3122

Safety Analysis Report for TRUPACT-II Shipping Package, Appendix 1.3.7,
TRAMPAC

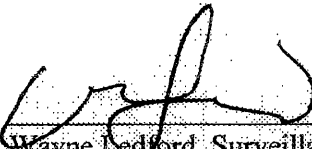
TRUPACT-II Certification of Compliance, NRC 71-9281

Related LANL implementing procedures

Schedule of Surveillance Activities:

The surveillance is scheduled to start Tuesday, September 21, 2004 at 8:00 A. M. at the designated LANL facility.

The surveillance is scheduled to conclude on Thursday, September 23, 2004 at 4:00 P. M. at the designated LANL facility.

Prepared By: 
Wayne Ledford, Surveillance Team Leader

Date: 8/9/04

Approved By: 
Ava L. Holland, Quality Assurance Manager

Date: 8/12/04