



United States Government

Department of Energy

memorandum

Carlsbad Field Office
Carlsbad, New Mexico 88221

DATE: August 24, 2004

REPLY TO
ATTN OF: CBFO:QA:DSM:GS:04-1597:UFC 2300.00

SUBJECT: Surveillance (S-04-12) of Hanford TRU Waste Characterization Activities Utilizing the Services of the Washington TRU Solutions LLC, Central Characterization Project

TO: Mark French, DOE-RL

Attached is the surveillance plan for surveillance S-04-12 for the closeout of the Hanford/ CCP Project. The surveillance is scheduled for September 13-16, 2004 and will be conducted at the WTS/CCP office facilities in the Carlsbad, New Mexico.

If you have any questions or comments concerning the surveillance, please contact me at (505) 234-7491.

Dennis S. Miehls
Quality Assurance Specialist

Attachment

- cc: w/attachment
- A. Holland, CBFO *ED
- K. Watson, CBFO *ED
- R. Dunn, FH *ED
- M. Horhota, FH *ED
- M. Eagle, EPA *ED
- E. Feltcorn, EPA *ED
- R. Joglekar, EPA *ED
- S. Zappe, NMED *ED
- S. Holmes, NMED *ED
- D. Winters, DNFSB *ED
- T. Hedahl, WTS *ED
- A. Fisher, WTS *ED
- A. Axinn, CTAC *ED
- L. Greene, WRES *ED
- CBFO QA File
- CBFO M&RC
- WIPP Operating Record, MS 486-06



040830



CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

Surveillance Number: S-04-12

Organization: Hanford Site, Washington TRU Solutions,
Central Characterization Project (CCP) Services

Organizations to be Notified: Hanford Site
Washington TRU Solutions
New Mexico Environment Department (NMED)
Environmental Protection Agency (EPA)
Defense Nuclear Facilities Safety Board (DNFSB)

Date and Location: September 13-16, 2004
Carlsbad, New Mexico

Surveillance Team:

Annabelle Axinn	Team Leader, CTAC
John Gray	Auditor, CTAC
Tommy Putnam	Auditor, CTAC
Jimmy Wilburn	Auditor, CTAC

Surveillance Scope: This surveillance will evaluate, but not be limited to, the continued adequacy, implementation, and effectiveness of the CCP technical and quality assurance activities contracted by the Hanford Site for characterization and certification of retrievably stored debris waste (S5000), in accordance with the requirements contained in the WIPP HWFP. This will be the final close-out surveillance of the Hanford/CCP TRU program, therefore, it will encompass work performed since the original certification audit, A-03-25, performed September 8-11, 2003, through the last waste characterized by the Hanford/CCP.

Governing Documents/Requirements:

The surveillance will be based on the implementation of the following documents:

Quality Assurance Program Document (QAPD), DOE/CBFO-94-1012

Hazardous Waste Facility Permit Waste Isolation Pilot Plant EPA No.

NM4890139088-TSDF by the New Mexico Environment Department

Contact-Handled Transuranic Waste Acceptance Criteria for the Waste Isolation Pilot Plant (WAC), DOE/WIPP-02-3122

Related CCP Quality Assurance and technical implementing procedures

Activities to be Assessed:

- Project documentation closeout
- Acceptable knowledge documentation closeout
- Database archiving, electronic data storage & recoverability

Schedule of Surveillance Activities:

The surveillance is scheduled to start Monday, September 13, 2004, at 8:30 a.m.

The surveillance is scheduled to conclude Thursday, September 16, 2004, at 10:00 a.m. All meetings will take place in the WTS/CCP Office facilities in Carlsbad, NM.

Prepared by: 
Annabelle Axinn, Surveillance Team Leader

Date: 08/24/04

Approved by: 
Ava L. Holland, Quality Assurance Manager

Date: 8/24/04