

United States Government


  
Department of Energy

# memorandum

 Carlsbad Field Office  
 Carlsbad, New Mexico 88221


DATE: September 14, 2004

REPLY TO  
ATTN OF: CBFO:QA:MPN:GS:04-1819:UFC 2300.00

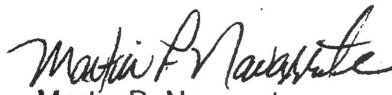
SUBJECT: Surveillance S-05-02 of the Hanford TRU Waste Transportation Program

TO: Jerry Higgins, DOE-RL

Please be advised that a surveillance team from the Carlsbad Field Office (CBFO) will conduct a surveillance of the Hanford, Washington TRU waste transportation program on October 13, 2004. The surveillance will be conducted at the Hanford Site in accordance with the attached surveillance plan.

Your representatives are requested to coordinate with the surveillance team to provide the team access to the Hanford facilities, as well as, provide the appropriate space to conduct meetings, provide cognizant personnel to support the surveillance, and provide the surveillance team with access to the appropriate documentation and records.

If you have any questions or comments concerning the evaluation, please contact me at (505) 234-7483.



Martin P. Navarrete  
Quality Assurance Specialist

## Attachment

cc: w/attachment

A. Holland, CBFO	*ED
M. Navarrete, CBFO	*ED
K. Watson, CBFO	*ED
M. French, RL	*ED
D. DeRosa, FH	*ED
R. Dunn, FH	*ED
M. J. Horhota, FH	*ED
M. Eagle, EPA	*ED
E. Feltcorn, EPA	*ED
R. Joglekar, EPA	*ED
S. Zappe, NMED	*ED
L. Greene, WRES	*ED
S. Harrison, CTAC	*ED
T. Putnam, CTAC	*ED

CBFO QA File  
 CBFO M&RC  
 WIPP Operating Record, MS 486-06



**CARLSBAD FIELD OFFICE SURVEILLANCE PLAN****Surveillance****Number:** CBFO S-05-02**Organization to Be Surveilled:** Hanford TRU Waste Project (Transportation)**Organizations to Be Notified:** Hanford TRU Waste Project  
Defense Nuclear Facilities Safety Board (DNSFB)**Date and Location:** October 12, 2004 to October 14, 2004  
Richland, Washington**Surveillance****Team:** Thomas Putnam Surveillance Team Leader, CTAC  
Joe Willis Technical Specialist, WTS**Surveillance Scope:**

The surveillance will evaluate the adequacy, implementation, and effectiveness of TDOP and SWB payload certification, payload assembly and payload loading, and shipment at the Hanford Site.

**Activities:**

The following Hanford areas as applied to the CH packaging operations will be evaluated:

- Personnel Qualification and Training
- Payload/container certification
- Payload assembly
- Payload loading
- Review documentation for payload assembly, TRUPACT-II loading, and shipment

**Governing Documents/Requirements:**

Adequacy evaluations of new and revised Hanford procedures will be based on the current revisions of the following documents:

- NRC – Docket-71-9218/Revision 19c, *TRUPACT-II Safety Analysis Report*
- TRAMPAC/Revision 19c, *TRUPACT-II Authorized Methods for Payload Control*
- TRUPACT-II *Certificate of Compliance*
- DOE/WIPP 02-3183, *CH Packaging Program Guidance*
- DOE/WIPP 02-3184, *CH Packaging Operations Manual*

Programmatic and technical checklists will be developed from the active revisions of the following documents:

- WRP1-OP-0522, ASSEMBLE TRUPACT-II PAYLOAD

Schedule of Audit Activities:

A pre-surveillance conference is scheduled for morning, Wednesday, October 13, 2004.

A post-surveillance conference is scheduled for Wednesday afternoon, October 13, 2004.

Prepared By: Thomas Putnam  
Thomas Putnam, Surveillance Team Leader

Date: 9-9-04

Approved By: Ava L. Holland  
Ava L. Holland,  
CBFO Quality Assurance Manager

Date: 9/14/04