



**Department of Energy**  
 Carlsbad Field Office  
 P. O. Box 3090  
 Carlsbad, New Mexico 88221

ENTERED

September 29, 2004



Mr. Steve Zappe, Project Leader  
 Hazardous Materials Bureau  
 New Mexico Environment Department  
 2905 E. Rodeo Park Drive, Bldg. 1  
 Santa Fe, NM 87505-6110

**Subject: Carlsbad Field Office Monthly Nonconformance Summarization Report and Plan and Procedure Change Report**

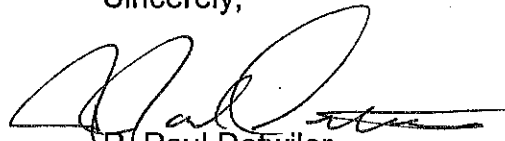
Dear Mr. Zappe:

The purpose of this letter is to submit the Carlsbad Field Office (CBFO) Monthly NCR Summarization Report. The report lists site-generated Nonconformance Reports (NCRs) received at CBFO during the period of August 24 through September 23, 2004. It is transmitted pursuant to the requirements contained in the WIPP Hazardous Waste Facility Permit, Section B3-1, *Nonconformance to Data Quality Objectives (DQOs)*.

Also enclosed is the CBFO Plan and Procedure Change Report. The report lists document changes that affect performance criteria or data quality that were approved by CBFO during the period of August 1 through August 31, 2004. It is transmitted pursuant to the requirements contained in the WIPP Hazardous Waste Facility Permit, Section B3-15, *Changes to WAP-Related Plans or Procedures*, and Section B5-2, *Document Review, Approval, and Control*.

If you have any questions or concerns, please contact Ms. Ava L. Holland of CBFO at (505) 234-7423.

Sincerely,

  
 R. Paul Detwiler  
 Acting Manager

Enclosure

cc: w/o enclosure  
 J. Kieling, NMED \*ED  
 J. Bearzi, NMED \*ED  
 A. Holland, CBFO \*ED



**MONTHLY SUMMARIZATION REPORT**  
**FOR**  
**SITE-GENERATED NONCONFORMANCE REPORTS**  
**August 24, 2004 – September 23, 2004**

This summary is submitted pursuant to the requirements of the WIPP Hazardous Waste Facility Permit, Section B3-1, Nonconformance to Data Quality Objectives (DQOs).

During the period of August 24 through September 23, 2004, there were no reportable Nonconformance Reports (NCRs) identified by the TRU waste generator sites.

## PLAN AND PROCEDURE CHANGE REPORT

**August 1, 2004 – August 31, 2004**

This report is submitted pursuant to the requirements of the WIPP Hazardous Waste Facility Permit, Section B3-15, *Changes to WAP-Related Plans or Procedures*, and Section B5-2, *Document Review, Approval, and Control*.

During the period of August 1 through August 31, 2004, there were thirteen reportable document changes that affected performance criteria or data quality. These document changes were submitted for CBFO review and approval by the *Central Characterization Project (CCP)*, the *Idaho National Engineering and Environmental Laboratory/Advanced Mixed Waste Treatment Project (INEEL/AMWTP)*, the *INEEL Labs*, and the *Rocky Flats Environmental Technology Site (RFETS)*, and were approved by CBFO during August 2004.

# Plan and Procedure Change Report

Start Date: 8/1/2004

End Date: 8/31/2004

CCP

Tracking #	CBFO Approval Date	Document Title	Change Description
04-1683	8/4/2004	CCP-QP-010, R12, Draft J, CCP Document Preparation, Approval and Control	Added clarification for SPM responsibilities for reporting data quality changes; added steps for ensuring use of most current procedure revisions.

INTEL AMW/TP

Tracking #	CBFO Approval Date	Document Title	Change Description
04-1684	8/9/2004	INST-OI-34, R9A, Visual Examination Operating Procedures and Data Reporting	Clarified prohibited items and recording weights; added steps for ensuring correct waste stream assignment & new VE in lieu of RTR method.
04-1693	8/11/2004	INST-OI-16, R16, Drum Coring Operations	Added VEE responsibilities; added sample label requirements.
04-1921	8/12/2004	MP-TRUW-8.9, R9A, Level II Data Validation	Added requirement for SQA to initiate an NCR if problems arise at the data generation level of the BDR review process.

# Plan and Procedure Change Report

Start Date: 8/1/2004

End Date: 8/31/2004

04-1930	8/18/2004	MP-TRUW-8.16, R11, WWIS Data Transfer	Added steps for WWIS Characterization Administrator to verify containers against an approved lot-specific population container report.
04-1938	8/19/2004	MP-TRUW-8.25, R7, RCRA Statistical Sampling	Added additional checks and verifications to ensure compliance with random sampling requirements.
04-1935	8/19/2004	MP-TRUW-8.2, R3, Quality Assurance Project Plan (QAPjP)	Made changes to incorporate current WAP language.
04-1937	8/19/2004	MP-TRUW-8.14, R3, Preparation of Waste Stream Profile Forms	Added steps for SPM verification/rejection/disposition of lot specific container lists against approved "Randomly Selected Container Reports".
04-1936	8/19/2004	MP-TRUW-8.11, R7, Data Reconciliation	Added steps for DAC evaluation/clarification; added steps for managing lots & verification of lot container lists; clarified the manual/electronic reconciliation processes.

INTEL Labs

Tracking #	CBFO Approval Date	Document Title	Change Description
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Friday, September 24, 2004

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# Plan and Procedure Change Report

Start Date: 8/1/2004

End Date: 8/31/2004

04-1942	8/24/2004	ACMM-9441, R10, Determination of Nonhalogenated Volatile Organics by Gas Chromatography	Added provisions for target analyte confirmation when dual confirmation is not possible; added provisions for using the sieve method to remove contamination.
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REETS

Tracking #	CBFO Approval Date	Document Title	Change Description
04-1685	8/4/2004	PRO-1351-440-SWB, V5, Room 113 Perma-Con Operations	Added steps for documenting proper DAC assignments.
04-1698	8/10/2004	PRO-1585-PWS-440, V2, Polymerized Waste Sampling - Building 440	Added steps for core sampling of NoChar & shipment to an off-site laboratory.
04-1905	8/12/2004	PRO-1569-SAP-001, V4, Polymerized Organic and Inorganic Liquid Process Core Sampling and Waste Forms Amenable to Grid Sampling - Sampling and Analysis Plan	Added provisions for additional waste types amenable to grid sampling [e.g., soils].