

United States Government

Carlsbad Field Office
Carlsbad, New Mexico 88221

memorandum

DATE: November 4, 2004

REPLY TO
ATTN OF: CBFO:QA:DSM:LC:04-1876:UFC 2300.00

SUBJECT: Rescheduling of Surveillance (S-05-03) of Rocky Flats Environmental Technology Site (RFETS) TRU Waste Characterization Activities

TO: Joe Legare, Assistant Manager for Projects



Please be advised that a surveillance team from the Carlsbad Field Office (CBFO) will conduct a surveillance at the Rocky Flats Environmental Technology Site (RFETS) on December 20 - 21, 2004. The surveillance will be conducted in accordance with the attached surveillance plan. The purpose of the surveillance is to determine whether the activities associated with load management per Appendix E of the *Contact Handled Waste Acceptance Criteria for the Waste Isolation Pilot Plant* should be certified by DOE/CBFO. See the attached surveillance plan for details. Representatives from DOE/CBFO and the New Mexico Environment Department (NMED) may be present to observe the surveillance process. Representatives of the US Environmental Protection Agency (EPA) may be present to perform an independent inspection.

Your representatives are requested to coordinate with the surveillance team to develop the necessary documentation for the surveillance team to gain access to RFETS facilities, conduct the surveillance, and have appropriate access to necessary documentation and records. Please provide meeting rooms (with overhead projector) to hold approximately 25 people for the entrance and exit meetings, working rooms for the surveillance team and the EPA inspectors, and a full set of documentation applicable to RFETS work for the WIPP including the applicable procedures.

If you have any questions or comments concerning this surveillance, please contact me at (505) 234-7491.

Dennis S. Miehl
Quality Assurance Specialist

Attachment

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J. Legare

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cc: w/attachment

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CBFO M&RC

CBFO QA File

WIPP Operating Record, MS 486-06

CARLSBAD FIELD OFFICE REVISED SURVEILLANCE PLAN

**Surveillance
Number:** S-05-03

Organization : Rocky Flats Environmental Technology Site (RFETS)

**Organizations
to be Notified:** RFETS
Rocky Flats Project Office (RFPO)
New Mexico Environment Department (NMED)
Environmental Protection Agency (EPA)
Defense Nuclear Facilities Safety Board (DNFSB)

**Date and
Location:** December 20 – 21, 2004
Golden, Colorado

**Surveillance
Team:** Charlie Riggs Surveillance Team Leader, CTAC
Dick Blauvelt Surveillance Team Member, CTAC

Surveillance Scope: The surveillance will evaluate, but not be limited to, the adequacy, implementation and effectiveness of characterization and certification activities associated with load management per Appendix E of the CH WAC including review of Acceptable Knowledge (AK) information, confirmation of relevant calculations for container and payload activity and other load management activities. The surveillance will also include a random review of summaries and waste stream profile forms for those waste streams not included in previous CBFO audits or surveillances.

Activities/Tasks to be Assessed:

Verification of the following RFETS activities will be performed:

- Project documentation
- Acceptable knowledge documentation
- Waste Stream Profile Forms

Governing Documents/Requirements:

The surveillance will be based on the implementation of the following documents:

CBFO Quality Assurance Program Document, DOE-CBFO-94-1012

Hazardous Waste Facility Permit Waste Isolation Pilot Plant EPA No. NM4890139088, New Mexico Environment Department

Contact Handled Waste Acceptance Criteria for the Waste Isolation Pilot Plant,
DOE/WIPP-02-3122

Safety Analysis Report for TRUPACT-II Shipping Package, Appendix 1.3.7,
TRAMPAC

Related RFETS implementing procedures

Schedule of Surveillance Activities:

The surveillance is scheduled to start Monday, December 20, 2004 at 8:30 A. M. at the designated RFETS facility.

The surveillance is scheduled to conclude on Tuesday, December 21, 2004 at 4:00 P. M. at the designated RFETS facility.

Prepared By: Charles L. Riggs
Charles L. Riggs, Surveillance Team Leader
CBFO Technical Assistance Contractor

Date: 11/3/04

Approved By: Dennis S. Miehl
Dennis S. Miehl, Quality Assurance Specialist
CBFO

Date: 11-4-04