

United States Government

Department of Energy

memorandum

Carlsbad Field Office
Carlsbad, New Mexico 88221

DATE: July 23, 2008

REPLY TO
ATTN OF: CBFO:QA:DSM:KBS:08-1301:UFC 2300

SUBJECT: Surveillance S-08-16 of the Idaho National Laboratory Central Characterization Project for Accelerated Retrieval Project Visual Examination and Waste Packaging Activities

TO: Jerry Wells, DOE-ID

Please be advised that a surveillance team from the Carlsbad Field Office (CBFO) will conduct a surveillance of the Accelerated Retrieval Project visual examination and waste packaging activities utilizing the services of the Central Characterization Project (CCP). The surveillance will be conducted at the Idaho National Laboratory (INL), August 5-7, 2008, in accordance with the attached surveillance plan.

Your representatives are requested to coordinate with the surveillance team to provide the team access to the INL/CCP facilities, as well as to provide the appropriate space to conduct meetings, cognizant personnel to support the surveillance, and access to the appropriate documentation and records.

If you have any questions or comments concerning the surveillance, please contact me at (575) 234-7491.

Dennis S. Miehls
Senior Quality Assurance Specialist

Attachment

080729



Larry Romine

-2-

July 23, 2008

cc: w/attachment

A. Holland, CBFO

N. Castaneda, CBFO

D. Gadbury, CBFO

C. Fesmire, CBFO

D. Haar, WTS/CCP

D. Ploetz, WTS/CCP

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W. Lattin, DOE-ID

S. Zappe, NMED

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WIPP Operating Record, MS: 452-09

CBFO QA File

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CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

Surveillance Number: S-08-16

Organization to be Surveilled: Idaho National Laboratory (INL), Washington TRU Solutions LLC (WTS) Central Characterization Project (CCP)

Organizations to be Notified: INL
WTS
Defense Nuclear Facilities Safety Board (DNFSB)

Date and Location: August 5-7, 2008
Idaho Falls, ID

Surveillance Team: Steven Calvert Surveillance Team Leader, CBFO Technical Assistance Contractor (CTAC)
Rhett Bradford Technical Specialist, CTAC

Surveillance Scope:

The surveillance team will evaluate the adequacy, implementation, and effectiveness of the CCP technical and quality assurance (QA) activities for remediation and repackaging of Summary Category Groups S3000, homogeneous solid waste. This will include the review of the Packaging Configuration Correction process described in CCP-TP-006, *CCP Visual Examination Technique for INL Newly Generated TRU Waste Retrieved from Pits*.

Governing Documents/Requirements

The overall program adequacy and effectiveness of INL/CCP documents will be based on the current revisions of the following documents:

- DOE/CBFO-94-1012, *Quality Assurance Program Document (QAPD)*
- WIPP Hazardous Waste Facility Permit, NM 4890139088-TSDF

Programmatic and technical checklists will be developed from the current revisions of the following documents:

- Related CCP quality assurance and technical implementing procedures

Activities to be Surveilled:

Quality

- Nonconformances
- Personnel Qualification and Training
- Records

Technical

- ARP visual examination processes
- Waste packaging configuration correction activities

Schedule of Surveillance Activities:

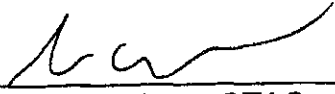
A pre-surveillance conference is scheduled for Tuesday, August 5, 2008, at 8:00 a.m.

Surveillance team caucus meetings will be held at 4:00 p.m. daily.

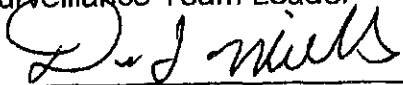
The surveillance team will meet with appropriate INL and CCP management at 8:30 a.m. each day.

A post-surveillance conference is scheduled for Thursday, August 7, 2007, at 9:00 a.m.

All meetings will take place at INL.

Prepared by: 
Steven D. Calvert, CTAC
Surveillance Team Leader

Date: 7/23/08

Concurrence: 
Dennis S. Miehl, CBFO
Senior Quality Assurance Specialist

Date: 7-23-08