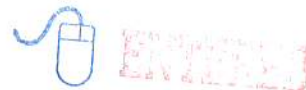




Department of Energy

Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221
September 3, 2008



Mr. D. K. Ploetz
Washington TRU Solutions
P.O. Box 2078
Carlsbad, NM 88221-2078

Subject: Notification of Surveillance S-08-19

Dear Mr. Ploetz:



The Carlsbad Field Office will conduct Surveillance S-08-19 to verify corrective actions related to Corrective Action Report (CAR) 08-025. The surveillance will be conducted at the four Central Characterization Project (CCP) sites characterizing contact-handled waste (Idaho National Laboratory, Los Alamos National Laboratory, Savannah River Site and Oak Ridge National Laboratory) and at the CCP offices in the Skeen Whitlock Building between September 11 and 25, 2008. The surveillance will be conducted in accordance with the enclosed surveillance plan.

Representatives from CBFO and the New Mexico Environment Department may be present to observe the surveillance process. Representatives from the U.S. Environmental Protection Agency may be present to perform an independent inspection.

You are requested to provide the resources necessary to coordinate with the surveillance team, provide knowledgeable personnel to support the surveillance, arrange for appropriate space to conduct meetings, and provide the surveillance team with access to appropriate documentation and records.

If you have any questions concerning the surveillance, please contact me at (575) 234-7491.

Sincerely,

Dennis S. Miehls
Senior Quality Assurance Specialist

Enclosure



Mr. D. K. Ploetz

-2-

September 3, 2008

cc: w/enclosure

A. Holland, CBFO	* ED
M. Navarrete, CBFO	ED
D. Gadbury, CBFO	ED
C. Fesmire, CBFO	ED
N. Castaneda, CBFO	ED
D. Haar, WTS/CCP	ED
V. Cannon, WTS/CCP	ED
A. Fisher, WTS/CCP	ED
M. Walker, WTS/CCP	ED
J. Wells, DOE-ID	ED
W. Lattin, DOE-ID	ED
G. Rael, LASO	ED
H. Crapse, DOE-SR	ED
W. McMillan, DOE-OR	ED
M. Eagle, EPA	ED
E. Feltcorn, EPA	ED
R. Joglekar, EPA	ED
S. Ghose, EPA	ED
S. Zappe, NMED	ED
S. Holmes, NMED	ED
T. Kesterson, DOE OB WIPP NMED	ED
D. Winters, DNFSB	ED
G. Lyshik, LANL-CO	ED
P. Gilbert, LANL-CO	ED
C. Riggs, CTAC	ED
P. Y. Martinez, CTAC	ED

WIPP Operating Record, MS: 452-09

CBFO QA File

CBFO M&RC

*ED denotes electronic distribution

CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

Surveillance Number: CBFO S-08-19

Organization to Be Surveilled: Central Characterization Project (CCP)

Date: September 11 – 25, 2008

Location: Carlsbad, NM
Idaho Falls, ID
Los Alamos, NM
Aiken, SC
Oak Ridge, TN

Surveillance Team: Charlie Riggs Surveillance Team Leader, CTAC
Prissy Martinez Surveillance Team Member, CTAC

Surveillance Scope:

The surveillance will evaluate the implementation and effectiveness of the corrective actions taken by the Washington TRU Solutions (WTS) CCP as a result of CBFO Corrective Action Report (CAR) 08-025.

Activities to be Evaluated:

This surveillance will evaluate the actions taken by CCP as a result of CBFO CAR 08-025. Specific activities and/or documents will include:

- Procedure revisions
- Container management
- Handling of nonconformances
- Training as a result of CBFO CAR 08-025

Governing Documents/Requirements:

- *CBFO Quality Assurance Program Document (QAPD)*, CBFO-94-1012
- *Transuranic Waste Acceptance Criteria for the Waste Isolation Pilot Plant*, DOE/WIPP-02-3122
- *CCP Transuranic Waste Quality Assurance Characterization Project Plan (QAPJP)*, CCP-PO-001
- *CCP Transuranic Waste Certification Plan*, CCP-PO-002
- CCP implementing procedures

Checklists will be developed (as necessary) from the active revisions of the listed documents.

Schedule of Surveillance Activities:

September 11, 2008, Idaho National Laboratory (INL)/CCP

September 15, 2008, CCP, Carlsbad

September 17, 2008, Los Alamos National Laboratory (LANL)/CCP

September 23, 2008, Savannah River Site (SRS)/CCP

September 25, 2008, Oak Ridge National Laboratory (ORNL)/CCP

The team will meet with the designated contacts at 8:00 a.m. at the agreed-upon location.

The team will debrief the designated contacts at the end of the day.

A formal debriefing will be held at 8:30 a.m. on September 29, 2008, in the CBFO QA Conference Room.

Prepared by: Priscilla Y. Martinez
Charles L. Riggs
CTAC Surveillance Team Leader

Date: 9/2/08

Approved by: D. S. Miehl
Dennis S. Miehl, CBFO
Senior Quality Assurance Specialist

Date: 9/3/08
