



Department of Energy  
 Carlsbad Field Office  
 P.O. Box 3090  
 Carlsbad, New Mexico 88221

NOV - 3 2010



Mr. D. K. Ploetz, Manager  
 Central Characterization Project  
 Washington TRU Solutions, LLC  
 P.O. Box 2078  
 Carlsbad, NM 88221-2078

Subject: Issuance of Corrective Action Reports 11-007 Resulting from Audit A-11-01 of the Savannah River Site Central Characterization Project

Dear Mr. Ploetz:

The Carlsbad Field Office (CBFO) performed Audit A-11-01 of the Savannah River Site Central Characterization Project activities on October 26-28, 2010. The resulting CBFO Corrective Action Report (CAR) 11-007 is enclosed.

Please provide CBFO with your proposed corrective action and a schedule for completion, forwarded to me prior to the response due date identified in CAR Block 14.

If you have any questions or comments, please contact me at (575) 234-7491.

Sincerely,

Dennis S. Miehl  
 Senior Quality Assurance Specialist

Enclosure

cc: w/enclosure

- |                       |      |                                 |    |
|-----------------------|------|---------------------------------|----|
| A. Holland, CBFO      | * ED | S. Ghose, EPA                   | ED |
| W. Mackie, CBFO       | ED   | R. Lee, EPA                     | ED |
| T. Morgan, CBFO       | ED   | S. Zappe, NMED                  | ED |
| N. Castaneda, CBFO    | ED   | S. Holmes, NMED                 | ED |
| M. Navarrete, CBFO    | ED   | T. Kesterson, DOE OB WIPP NMED  | ED |
| D. Haar, WTS/CCP      | ED   | D. Winters, DNFSB               | ED |
| V. Cannon, WTS/CCP    | ED   | P. Gilbert, LANL-CO             | ED |
| A. J. Fisher, WTS/CCP | ED   | G. Lyshik, LANL-CO              | ED |
| M. Walker, WTS/CCP    | ED   | P. Hinojos, CTAC                | ED |
| Y. Salmon, WTS/CCP    | ED   | G. White, CTAC                  | ED |
| J. Hoff, WTS          | ED   | C. Castillo, CTAC               | ED |
| M. A. Mullins, WTS    | ED   | K. D. Martin, CTAC              | ED |
| H. Crapse, DOE-SR     | ED   | P. Y. Martinez, CTAC            | ED |
| T. Peake, EPA         | ED   | WIPP Operating Record           | ED |
| M. Eagle, EPA         | ED   | CBFO QA File                    |    |
| E. Feltcorn, EPA      | ED   | CBFO M&RC                       |    |
| R. Joglekar, EPA      | ED   | *ED denotes electronic distribu |    |



CBFO Form 3.1-1

**CORRECTIVE ACTION REPORT**

1. CAR No.: 11-007	2. Activity Report No.: A-11-01	3. Page 1 of 1
4. Controlling document: CCP-QP-008, Rev. 16	5. CBFO Assessment Team Leader: Dennis Miehl	
6. Responsible organization: WTS/CCP	7. CAQ was discussed with: Larry Porter	
8. Requirement that was violated:  CCP-QP-008, Rev. 16, CCP Records Management, Section 3.4.4, "CCP Records Custodian, verifies that CCP Records are complete. ..."  Section 4.4.1, "Verify that records are complete per the following: [A] Blank spaces are filled in where information is required to be entered making the document complete. [B] Not Applicable (N/A) is entered in spaces where information is not applicable or as otherwise indicated."		
9. Condition Adverse to Quality (CAQ):  CCP Training records were found to be incomplete (i.e., boxes not checked, dates missing, headers from qualification cards missing, pages not superseded, pages numbered incorrectly, blanks not marked N/A).		
10. Suggested actions (Optional): N/A		
11a. Significant CAQ? (If 'Yes', go to block 15b) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> 11b. Work Suspension recommended? (If 'Yes', go to block 15b) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> 11c. RCRA related? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> 11d. Accelerated corrective action required? (If 'Yes', go to block 15b) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> 11e. Does this CAQ affect waste streams BNINW216 or BNIN218? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		12. Type of actions required:  Remedial? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Investigative? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Root Cause Determination? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Actions to Preclude Recurrence? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
13a. Trend Code: RM-05	13b. CAR Initiator: <u>Katie D. Martin</u> <small>(printed name)</small> Katie D. Martin	Date: 11-1-10
14a. Response due date: 11-19-2010		
14b. Required corrective action completion date: N/A		
15. Concurrence:		
a. Assessment Team Leader: <u>Dennis S. Miehl</u> <small>(printed name)</small> Dennis S. Miehl		Date: 11-2-10
b. CBFO Quality Assurance Director (if SCAQ, work suspension, or accelerated corrective action, sign here; otherwise, mark as N/A): <small>(printed name)</small> N/A		Date:
16. Acceptance of Proposed Corrective Actions:		Date:
17. Acceptance of Corrective Action Completion:		Date:
18. Closure:		Date: