



United States Government

Department of Energy

# memorandum

Carlsbad Field Office  
Carlsbad, New Mexico 88221



**DATE:** July 21, 2011

**REPLY TO**  
**ATTN OF:** CBFO:OQA:DSM:MAG:11-0644:UFC 2300.00

**SUBJECT:** Notification of Surveillance S-11-23 of the SRS/CCP TRUPACT-III Operations Activities

**TO:** Herbert Crapse, DOE-SR

Please be advised that a surveillance team from the Carlsbad Field Office will conduct a surveillance of the Savannah River Site Central Characterization Project (SRS/CCP) TRUPACT-III Operations activities on August 1-3, 2011. The surveillance will be conducted in accordance with the attached surveillance plan.

Your representatives are requested to coordinate with the surveillance team to provide the team access to the mobile loader facilities, appropriate space to conduct meetings, cognizant personnel to support the surveillance, and access to the appropriate documentation and records.

If you have any questions or comments concerning the surveillance, please contact me at (575) 234-7491.

Dennis S. Miehls  
Senior Quality Assurance Specialist

### Attachment

cc: w/attachment

- |                       |     |                                     |    |
|-----------------------|-----|-------------------------------------|----|
| R. Unger, CBFO        | *ED | R. Lee, EPA                         | ED |
| J.R. Stroble, CBFO    | ED  | J. Kieling, NMED                    | ED |
| T. Morgan, CBFO       | ED  | T. Hall, NMED                       | ED |
| N. Castaneda, CBFO    | ED  | S. Holmes, NMED                     | ED |
| M. Navarrete, CBFO    | ED  | T. Kesterson, DOE OB WIPP NMED      | ED |
| D.K. Ploetz, WTS/CCP  | ED  | D. Winters, DNFSB                   | ED |
| V. Cannon, WTS/CCP    | ED  | P. Gilbert, LANL-CO                 | ED |
| A. J. Fisher, WTS/CCP | ED  | G. Lyshik, LANL-CO                  | ED |
| M. Walker, WTS/CCP    | ED  | T. Putnam, CTAC                     | ED |
| Y. Salmon, WTS/CCP    | ED  | K.D. Martin, CTAC                   | ED |
| T. Peake, EPA         | ED  | M. Mager, CTAC                      | ED |
| M. Eagle, EPA         | ED  | WIPP Operating Record               | ED |
| E. Feltcorn, EPA      | ED  | CBFO QA File                        |    |
| R. Joglekar, EPA      | ED  | CBFO M&RC                           |    |
| S. Ghose, EPA         | ED  | *ED denotes electronic distribution |    |

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## CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

**Surveillance**

**Number:** S-11-23

**Organization:** Savannah River Site (SRS)  
Washington TRU Solutions (WTS) Central Characterization Project (CCP)

**Organizations  
to be Notified:** WTS/CCP  
SRS

**Date and  
Location:** August 1 – 3, 2011  
Savannah River

**Surveillance Team:** Tommy Putnam      Surveillance Team Leader, Carlsbad Field Office Technical  
Assistance Contractor (CTAC)  
B.J. Verret      Quality Assurance Auditor, CTAC  
Joe Willis      Packaging Engineer, WTS

**Surveillance Scope:**

The surveillance team will review and evaluate the adequacy, implementation, and effectiveness of CCP transuranic waste transportation operations as related to the TRUPACT-III. Interviews will be conducted with management and operations personnel.

**Activities/Tasks to be Evaluated:**

- TRUPACT-III packaging operations
- Waste certification official
- Transportation certification official
- Shipping activities
- Personnel qualification and training
- Payload loading
- Documentation necessary for WIPP Waste Information System (WWIS) data entry
- Container integrity
- Shipping papers
- Spare parts
- Measuring and test equipment
- Leak testing

**Governing Documents/Requirements:**

The surveillance will be based on implementation of or references contained in the following documents:

- *CBFO Quality Assurance Program Document*, DOE/CBFO-94-1012
- *TRUPACT-III Operations Manual*, DOE/WIPP 10-3451
- *TRUPACT-III Program Guidance*, DOE/WIPP 10-3456
- *CCP Training and Qualification Plan*, CCP-QP-002
- *TRUPACT-III Safety Analysis Report*
- *TRUPACT-III Mobile Loading Unit Operation and Maintenance Manual*, WP 08-PT.20
- Applicable CCP implementing procedures

**Schedule of Surveillance Activities:**

The surveillance is scheduled for August 1 – 3, 2011, at the CCP facilities in Savannah River.

A pre-surveillance conference will be conducted at the CCP facilities in Savannah River on Tuesday, August 1, 2011, at 8:00 a.m.

A post-surveillance conference will be conducted at the CCP facilities in Savannah River on Wednesday, August 3, 2011, at 4:00 p.m.

Prepared By: Tommy Putnam  
Tommy Putnam, CTAC  
Surveillance Team Leader

Date: 7-21-11

Approved By: Dennis Miehls  
Dennis Miehls, CBFO  
Senior Quality Assurance Specialist

Date: 7-21-11