memorandum

DATE: July 21, 2011

REPLY TO ATTN OF: CBFO:OQA:DSM:MAG:11-0644:UFC 2300.00

SUBJECT: Notification of Surveillance S-11-23 of the SRS/CCP TRUPACT-III Operations Activities

TO: Herbert Crapse, DOE-SR

Please be advised that a surveillance team from the Carlsbad Field Office will conduct a surveillance of the Savannah River Site Central Characterization Project (SRS/CCP) TRUPACT-III Operations activities on August 1-3, 2011. The surveillance will be conducted in accordance with the attached surveillance plan.

Your representatives are requested to coordinate with the surveillance team to provide the team access to the mobile loader facilities, appropriate space to conduct meetings, cognizant personnel to support the surveillance, and access to the appropriate documentation and records.

If you have any questions or comments concerning the surveillance, please contact me at (575) 234-7491.

Dennis S. Miehls
Senior Quality Assurance Specialist

Attachment

cc: w/attachment
R. Unger, CBFO *ED
J.R. Stroble, CBFO
T. Morgan, CBFO
N. Castaneda, CBFO
M. Navarrete, CBFO
D.K. Ploetz, WTS/CCP
V. Cannon, WTS/CCP
A. J. Fisher, WTS/CCP
M. Walker, WTS/CCP
Y. Salmon, WTS/CCP
T. Peake, EPA
M. Eagle, EPA
E. Felicorn, EPA
R. Joglekar, EPA
S. Ghose, EPA
R. Lee, EPA
J. Kieling, NMED
T. Hall, NMED
S. Holmes, NMED
T. Kesterson, DOE OB WIPP NMED
D. Winters, DNFSB
P. Gilbert, LANL-CO
G. Lyshik, LANL-CO
T. Putnam, CTAC
K.D. Martin, CTAC
M. Mager, CTAC
WIPP Operating Record
CBFO QA File
CBFO M&RC

*ED denotes electronic distribution

ED
CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

Surveillance Number: S-11-23

Organization: Savannah River Site (SRS)
Washington TRU Solutions (WTS) Central Characterization Project (CCP)

Organizations to be Notified: WTS/CCP
SRS

Date and Location: August 1 – 3, 2011
Savannah River

Surveillance Team: Tommy Putnam
Surveillance Team Leader, Carlsbad Field Office Technical Assistance Contractor (CTAC)
B.J. Verret
Quality Assurance Auditor, CTAC
Joe Willis
Packaging Engineer, WTS

Surveillance Scope:

The surveillance team will review and evaluate the adequacy, implementation, and effectiveness of CCP transuranic waste transportation operations as related to the TRUPACT-III. Interviews will be conducted with management and operations personnel.

Activities/Tasks to be Evaluated:

- TRUPACT-III packaging operations
- Waste certification official
- Transportation certification official
- Shipping activities
- Personnel qualification and training
- Payload loading
- Documentation necessary for WIPP Waste Information System (WWIS) data entry
- Container integrity
- Shipping papers
- Spare parts
- Measuring and test equipment
- Leak testing
Governing Documents/Requirements:

The surveillance will be based on implementation of or references contained in the following documents:

- CBFO Quality Assurance Program Document, DOE/CBFO-94-1012
- TRUPACT-III Operations Manual, DOE/WIPP 10-3451
- TRUPACT-III Program Guidance, DOE/WIPP 10-3456
- CCP Training and Qualification Plan, CCP-QP-002
- TRUPACT-III Safety Analysis Report
- TRUPACT-III Mobile Loading Unit Operation and Maintenance Manual, WP 08-PT.20
- Applicable CCP implementing procedures

Schedule of Surveillance Activities:

The surveillance is scheduled for August 1 – 3, 2011, at the CCP facilities in Savannah River.

A pre-surveillance conference will be conducted at the CCP facilities in Savannah River on Tuesday, August 1, 2011, at 8:00 a.m.

A post-surveillance conference will be conducted at the CCP facilities in Savannah River on Wednesday, August 3, 2011, at 4:00 p.m.

Prepared By: Tommy Putnam, CTAC Surveillance Team Leader

Date: 7-26-11

Approved By: Dennis Michls, CBFO Senior Quality Assurance Specialist

Date: 7-21-11