

United States Government

Department of Energy **ENTERED**



memorandum

Carlsbad Field Office
Carlsbad, New Mexico 88221

DATE: NOV 14 2011

**REPLY TO
ATTN OF:** CBFO:OQA:CGF:MAG:11-1966:UFC 2300.00

SUBJECT: Evaluation of the CAP for CAR 11-052 Resulting From Audit A-11-22 of the CBFO Performance Demonstration Program

TO: Michael Brown, Transportation Packaging Manager, Office of the National TRU Program

The Carlsbad Field Office (CBFO) performed Audit A-11-22 of the National TRU Program Performance Demonstration Program (PDP) on September 19-22, 2011. Corrective Action Report (CAR) 11-052 was issued as a result of that audit.

Attached are the results of the CBFO review of the PDP proposed Corrective Action Plan (CAP) for CAR 11-052. Evaluation of the proposed corrective actions is documented on the attached CAR Continuation Sheet. The results indicate that the proposed CAP for CAR 11-052 is acceptable.

If you have any questions concerning this evaluation, please contact me at (575) 234-7065.

Sincerely,

Randy Unger
Director, Office of Quality Assurance

Attachment

- cc: w/attachment
 - J.R. Stroble, CBFO *ED
 - C. Fesmire, CBFO ED
 - M. Eagle, EPA ED
 - T. Kesterson, DOE OB WIPP NMED ED
 - D. Winters, DNFSB ED
 - J. Kieling, NMED ED
 - S. Holmes, NMED ED
 - T. Hall, NMED ED
 - K. Martin, Portage ED
 - B. Oates, Portage ED
 - P. Hinojos, CTAC ED
 - T. Bowden, CTAC ED
 - G. Knox, CTAC ED
 - G. White, CTAC ED
 - WIPP Operating Record ED
 - CBFO QA File
 - CBFO M&RC
- *ED denotes electronic distribution



CBFO Form 3.1-2

CAR CONTINUATION SHEET

1. CAR No: 11-052

2. Activity No: A-11-22

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Block # 16 Acceptance of Proposed Corrective Action

The following is an evaluation of the proposed Corrective Action Plan (CAP) for CBFO Corrective Action Report (CAR) 11-052 submitted via DOE Memorandum CBFO:NTP:MRB:PG:11-1793:UFC 5900.00, dated October 26, 2011, from Mr. Michael R. Brown to Mr. Courtland Fesmire. Italicized text, taken verbatim from the submitted CAP, is used to show the correlation between the proposed corrective actions and evaluations performed by the audit team.

REMEDIAL ACTIONS

Read & Sign documentation for DOE/CBFO-01-1005, Rev. 3 and DOE/CBFO-01-1006, Rev. 3, cited in CAR # 11-052 was completed by Berta Oates and Kerry Martin on 9/19/11 when the condition adverse to quality was identified. The PDP manager has updated the training matrix for each of the PDP personnel to meet training requirements specified in the Performance Demonstration Program Management Plan (DOE/CBFO-01-3107). CBFO MP-4.1, cited as an example in the CAR # 11-052, is not required by DOE/CBFO-01-3107 and has been removed from training matrix. The PDP Manager completed a review of the training records for each of the PDP personnel and accounted for a record of completion for the current revision of all the required training documents.

Evaluation:

Review of the proposed CAP associated with Remedial Actions submitted by the above referenced letter determined that the proposed remedial actions are acceptable.

ACTIONS TO PREVENT RECURRENCE

The PDP Manager and the CTAC training coordinator shall both reread CTAC MP 2.3 and sign a record for accomplished training.

For each of the assigned actions above, the PDP manager, Berta Oates, is responsible for the completion of the actions before November 17, 2011. Berta Oates has the overall responsibility for the completion of the actions.

Evaluation:

Review of the proposed CAP associated with Actions to Prevent Recurrence submitted by the above referenced letter determined that the proposed actions to prevent recurrence are acceptable.

ACCEPTANCE

The proposed CAP for remedial actions is acceptable. The proposed actions to prevent recurrence are

CBFO Form 3.1-2

CAR CONTINUATION SHEET

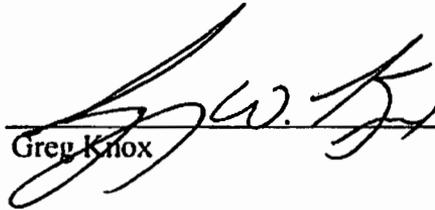
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conditionally acceptable, provided that objective evidence for acknowledgement of reading CTAC MP 2.3 is provided as part of the PDP CAR closure package. Contingent upon submission of the referenced documentation, it is recommended that the proposed CAP for CAR 11-052 be approved.

Response Evaluated By:


Greg Knox

4 Nov 2011
Date