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Department of Energy  
Carlsbad Field Office  
P. O. Box 3090  
Carlsbad, New Mexico 88221



APR 11 2012

Mr. Jon E. Hoff, Manager  
Quality Assurance  
Washington TRU Solutions, LLC  
P.O. Box 2078  
Carlsbad, NM 88221-2078

Subject: Surveillance S-12-11, Washington TRU Solutions Hazard Communication and Control of Hazardous Chemicals/Gases

Dear Mr. Hoff:

Please be advised that the Carlsbad Field Office will conduct the subject surveillance May 1 – 3, 2012, at the Waste Isolation Pilot Plant. The surveillance will be conducted in accordance with the enclosed surveillance plan.

You are requested to provide the resources necessary to coordinate with the surveillance team, provide knowledgeable personnel to support the surveillance, arrange for appropriate space to conduct meetings, and provide the surveillance team with access to appropriate documentation and records.

If you have any questions, please contact me at (575) 234-7459.

Sincerely,

Richard Farrell  
Quality Assurance Specialist

Enclosure



Mr. Jon E. Hoff

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APR 11 2012

cc: w/enclosure

R. Unger, CBFO	*ED
D. Gadbury, CBFO	ED
E. Preciado, CBFO	ED
C. Fesmire, CBFO	ED
F. Sharif, WTS	ED
M. A. Mullins, WTS	ED
T. Peake, EPA	ED
M. Eagle, EPA	ED
E. Feltcorn, EPA	ED
R. Joglekar, EPA	ED
S. Ghose, EPA	ED
R. Lee, EPA	ED
J. Kieling, NMED	ED
T. Kliphuis, NMED	ED
T. Hall, NMED	ED
S. Holmes, NMED	ED
R. Maestas, NMED	ED
T. Kesterson, NMED/DOE WIPP	ED
J. Marple, NMED/DOE WIPP	ED
D. Winters, DNFSB	ED
T. Bowden, CTAC	ED
M. Mager, CTAC	ED
WIPP Operating Record	ED
CBFO QA File	ED
CBFO M&RC	ED

\*ED denotes electronic distribution

## CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

**Surveillance Number:** S-12-11

**Organization:** Washington TRU Solutions, LLC (WTS)

**Date and Location:** May 1 – 3, 2012  
Waste Isolation Pilot Plant (WIPP) near Carlsbad, NM

<b>Surveillance Team:</b>	Richard Farrell	Carlsbad Field Office (CBFO) Quality Assurance (QA) Management Representative
	Tamara Bowden	Surveillance Team Leader, CBFO Technical Assistance Contractor (CTAC)
	Charlie Riggs	Team Member, CTAC
	Tommy Putnam	Team Member, CTAC
	Rich Kalinski	Team Member, CTAC

### Surveillance Scope:

The surveillance will evaluate the implementation of Hazard Communication (HazCom) and Control of Hazardous Chemicals/Gases activities at the WIPP.

### Activities/Tasks to be Assessed:

As related to surveillance scope, the following WTS areas will be evaluated:

- Hazard Assessment
- Hazard Chemical Labeling
- Hazard Chemical Storage/Handling
- Material Safety Data Sheets (MSDS)
- Hazardous Material Inventories
- Hazardous Waste Storage Area/Satellite Accumulation Area
- Emergency Spill Response
- Ambient Air Monitoring

### Governing Documents/Requirements:

The surveillance will be based on the implementation of the following documents:

- 30 CFR Part 47, Hazard Communication
- 29 CFR Part 1910.1200, Hazard Communication
- WP 12-IH.01, *WIPP Chemical Hygiene Plan*
- WP 12-IH.02, *WIPP Industrial Hygiene Program Manual*
- WP 12-IH.02-1, *WIPP Industrial Hygiene Program – Health Hazard Assessment*

- WP 12-IH.02-3, *WIPP Industrial Hygiene Program – Hazardous Waste Operations & Emergency Response*
- WP 12-IH.02-4, *WIPP Industrial Hygiene Program – Hazard Communication & Hazardous Materials Management Plan*
- WP 02-RC3109, *Waste Accumulation Area Inspections*

**Schedule of Surveillance Activities:**

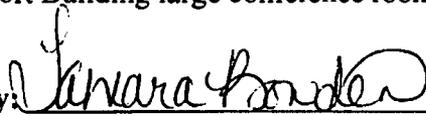
A pre-surveillance conference is scheduled for Tuesday, May 1, 2012, at 8:30 a.m., in the Support Building large conference room.

Surveillance team caucuses will be held Tuesday, May 1, and Wednesday, May 2, 2012, at 3:00 p.m. A surveillance team caucus will be held Thursday, May 3, 2012, at 1:00 p.m. All meetings will be held in the Support Building small conference room.

Management briefings will be held at 8:30 a.m. on Wednesday, May 2, and Thursday, May 3, 2012, in the Support Building small conference room.

A post-surveillance conference is scheduled for Thursday, May 3, 2012, at 2:00 p.m., in the Support Building large conference room.

Prepared By:

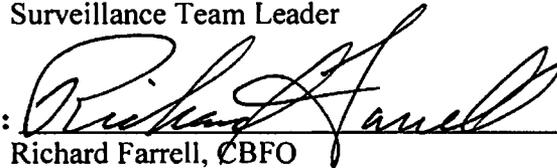


Tamara Bowden, CTAC  
Surveillance Team Leader

Date:

04/04/12

Approved By:



Richard Farrell, CBFO  
QA Management Representative

Date:

4-11-2012