



Department of Energy
Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221

APR 25 2012



Mr. M. L. Sensibaugh, Manager
Central Characterization Project
Washington TRU Solutions, LLC
P.O. Box 2078
Carlsbad, NM 88221-2078

Subject: Evaluation of the Documentation Supporting Closure of CAR 12-011 from
Audit A-12-09

Dear Mr. Sensibaugh:

The Carlsbad Field Office (CBFO) has evaluated the documentation supporting completion of the corrective actions associated with Corrective Action Report (CAR) 12-011, resulting from CBFO Audit A-12-09, Central Characterization Project Quality Assurance Program. Results of the evaluation are documented on the enclosed CAR Continuation Sheet. Corrective actions have been verified and determined to be adequate for precluding recurrence of the conditions adverse to quality identified in the CAR. Accordingly, CAR 12-011 is considered closed.

If you have any questions, please contact me at (575) 234-7548.

Sincerely,

Courtland G. Fesmire, P.E.
Quality Assurance Engineer

Enclosure



cc: w/ enclosure
R. Unger, CBFO *ED
R. Farrell, CBFO ED
E. Preciado, CBFO ED
J.R. Stroble, CBFO ED
N. Castaneda, CBFO ED
T. Morgan, CBFO ED
M. Pinzel, CBFO ED
V. Cannon, WTS/CCP ED
A.J. Fisher, WTS/CCP ED
I. Quintana, WTS/CCP ED
J. Carter, WTS/CCP ED
M. Walker, WTS/CCP ED
Y. Salmon, WTS/CCP ED
J. Hoff, WTS ED
M. Mullins, WTS ED
T. Peake, EPA ED
M. Eagle, EPA ED
E. Feltcorn, EPA ED
R. Joglekar, EPA ED
S. Ghose, EPA ED
R. Lee, EPA ED
J. Kieling, NMED ED
T. Kliphuis, NMED ED
S. Holmes, NMED ED
T. Hall, NMED ED
R. Maestas, NMED ED
T. Kesterson, NMED/DOE OB ED
J. Marple, NMED/DOE OB ED
D. Winters, DNFSB ED
P. Gilbert, LANL-CO ED
G. Lyshik, LANL-CO ED
T. Bowden, CTAC ED
C. Castillo, CTAC ED
K.D. Martin, CTAC ED
P. Hinojos, CTAC ED
G. White, CTAC ED
WIPP Operating Record ED
CBFO QA File
CBFO M&RC
*ED denotes electronic distribution

CAR CONTINUATION SHEET

1. CAR No: 12-011

2. Activity No: A-12-09

3. Page 1 of 2

The Carlsbad Field Office (CBFO) has reviewed the Corrective Action Report (CAR) 12-011 closure package, including objective evidence and supporting documentation submitted via URS letter CP:12:01184 UFC:2300.00, M. L. Sensibaugh to C. Fesmire, Subject: "TRANSMITTAL OF DOCUMENTATION SUPPORTING COMPLETION OF CORRECTIVE ACTIONS ASSOCIATED WITH CBFO CORRECTIVE ACTION REPORT 12-011."

Italicized text, taken verbatim from the Corrective Action Plan (CAP), is used to show the correlation between the corrective action and the method used for verification.

REMEDIAL ACTIONS

Washington TRU Solutions (WTS) has taken and proposes the following Remedial Actions in response to the CAR condition:

- a. CCP identified the additional documentation necessary for inclusion in document records packages and has begun preparing packages that capture these documents. The documentation includes the all of the information listed in the CBFO CAR. To ensure that the information will uniformly be included in document records packages from now, on, CCP has issued project Standing Order CCP-SO-093, identifying the documentation necessary for acceptable packages.*

Verification:

Verified through review of Standing Order CCP-SO-093 that document record packages are to include the documentation necessary for acceptable packages.

INVESTIGATIVE ACTIONS

Investigative actions were evaluated and found to be acceptable as documented in CBFO CAP acceptance memo CBFO:OQA:CF:CC:12-1372:UFC 2300.00.

ROOT CAUSE DETERMINATION:

Not required.

ACTIONS TO PRECLUDE RECURRENCE:

- a) CCP has revised CCP-QP-010 to identify additional information that is to be included in document record packages to ensure that evidence of comment resolutions is part of these packages.*
- b) CCP has issued project Standing Order CCP-SO-093 with additional detail about the specific documents that must be included in document record packages in order to ensure compliance with CCP-QP-010.*
- c) In parallel with the revision to CCP-QP-010, CCP has revised the RIDS section on document record packages to reflect the additional information needed for evidence of comment resolution.*

Verification:

1. Verified that CCP-QP-010 was revised to identify additional records to be included in the document record packages. CCP-QP-010, Rev. 23 was effective April 11, 2012.
2. Verified CCP Standing Order CCP-SO-093, "Content of Document Record Packages Prepared by CCP Document Services," reflected the additional records created in the process of performing the steps of the procedure.

