



Department of Energy
 Carlsbad Field Office
 P. O. Box 3090
 Carlsbad, New Mexico 88221
 AUG 27 2012



Mr. Jon E. Hoff, Manager
 Quality Assurance
 Washington TRU Solutions, LLC
 P.O. Box 2078
 Carlsbad, NM 88221-2078

Subject: Surveillance S-12-11. Washington TRU Solutions Hazard Communication and Control of Hazardous Chemicals/Gases

Dear Mr. Hoff:

Please be advised that the Carlsbad Field Office will conduct the subject surveillance September 18 – 20, 2012, at the Waste Isolation Pilot Plant. The surveillance will be conducted in accordance with the enclosed surveillance plan.

You are requested to provide the resources necessary to coordinate with the surveillance team, provide knowledgeable personnel to support the surveillance, arrange for appropriate space to conduct meetings, and provide the surveillance team with access to appropriate documentation and records.

If you have any questions concerning the surveillance, please contact me at (575) 234-7459.

Sincerely,

Richard Farrell
 Quality Assurance Specialist

Enclosure

cc: w/enclosure

| | | | |
|--------------------|-----|-------------------------------------|----|
| R. Unger, CBFO | *ED | T. Kliphuis, NMED | ED |
| D. Gadbury, CBFO | ED | S. Holmes, NMED | ED |
| L. Pacheco, CBFO | ED | R. Maestas, NMED | ED |
| F. Sharif, WTS | ED | T. Kesterson, NMED/DOE OB | ED |
| M. A. Mullins, WTS | ED | J. Marple, NMED/DOE OB | ED |
| T. Peake, EPA | ED | D. Winters, DNFSB | ED |
| M. Eagle, EPA | ED | T. Bowden, CTAC | ED |
| E. Felcorn, EPA | ED | M. Mager, CTAC | ED |
| R. Joglekar, EPA | ED | G. White, CTAC | ED |
| S. Ghose, EPA | ED | WIPP Operating Record | ED |
| R. Lee, EPA | ED | CBFO QA File | |
| L. Bender, EPA | ED | CBFO M&RC | |
| J. Kieling, NMED | ED | *ED denotes electronic distribution | |



CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

Surveillance Number: S-12-11

Organization: Washington TRU Solutions, LLC (WTS)

Date and Location: September 18 – 20, 2012
Waste Isolation Pilot Plant (WIPP) near Carlsbad, NM

Surveillance Team:

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|--------------------|---|
| Richard Farrell | Carlsbad Field Office (CBFO) Quality Assurance (QA) Management Representative |
| Tamara Bowden | Surveillance Team Leader, CBFO Technical Assistance Contractor (CTAC) |
| Cindi Castillo | Team Member, CTAC |
| Priscilla Martinez | Team Member, CTAC |
| Rich Kalinski | Team Member, CTAC |

Surveillance Scope:

The surveillance will evaluate the implementation of Hazard Communication (HazCom) and Control of Hazardous Chemicals/Gases activities at the WIPP.

Activities/Tasks to be Assessed:

As related to surveillance scope, the following WTS areas will be evaluated:

- Hazard Assessment
- Hazardous Chemical Labeling
- Hazardous Chemical Storage/Handling
- Material Safety Data Sheets (MSDS)
- Hazardous Material Inventories
- Hazardous Waste Storage Area/Satellite Accumulation Area
- Emergency Spill Response
- Ambient Air Monitoring

Governing Documents/Requirements:

The surveillance will be based on the implementation of the following documents:

- 30 CFR Part 47, Hazard Communication
- 29 CFR Part 1910.1200, Hazard Communication
- WP 12-IH.01, *WIPP Chemical Hygiene Plan*
- WP 12-IH.02, *WIPP Industrial Hygiene Program Manual*
- WP 12-IH.02-1, *WIPP Industrial Hygiene Program – Health Hazard Assessment*

- WP 12-IH.02-3, *WIPP Industrial Hygiene Program – Hazardous Waste Operations and Emergency Response*
- WP 12-IH.02-4, *WIPP Industrial Hygiene Program – Hazard Communication and Hazardous Materials Management Plan*
- WP 02-RC3109, *Waste Accumulation Area Inspections*

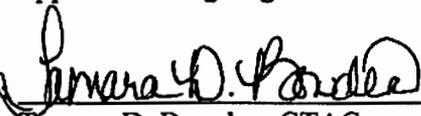
Schedule of Surveillance Activities:

A pre-surveillance conference is scheduled for Tuesday, September 18, 2012, at 8:00 a.m., in the Support Building large conference room.

Surveillance team caucuses will be held Tuesday, September 18, and Wednesday, September 19, 2012, at 3:00 p.m., and Thursday, September 20, 2012, at 1:00 p.m., in the Support Building small conference room.

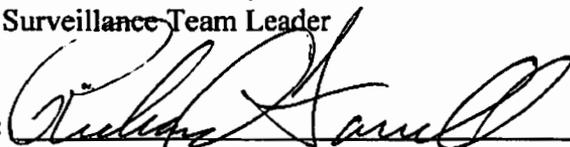
Management briefings will be held at 8:30 a.m. on Wednesday, September 19, and Thursday, September 20, 2012, in a location to be determined.

A post-surveillance conference is scheduled for Thursday, September 20, 2012, at 2:00 p.m., in the Support Building large conference room.

Prepared By: 

Tamara D. Bowden, CTAC
Surveillance Team Leader

Date: 08/21/12

Approved By: 

Richard Farrell, CBFO
Quality Assurance Specialist

Date: 8-27-12