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Department of Energy
Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221
AUG 28 2012



Mr. Jon E. Hoff, Manager
Quality Assurance
Washington TRU Solutions, LLC
P.O. Box 2078
Carlsbad, NM 88221-2078

Subject: Surveillance S-12-07 of the Washington TRU Solutions TRUPACT-III Unloading Operations

Dear Mr. Hoff:

Please be advised that the Carlsbad Field Office will conduct the subject surveillance at the Waste Isolation Pilot Plant near Carlsbad, NM, September 25-27, 2012. The surveillance will be conducted in accordance with the enclosed surveillance plan.

You are requested to provide the resources necessary to coordinate with the surveillance team, provide knowledgeable personnel to support the surveillance, arrange for appropriate space to conduct meetings, and provide the surveillance team with access to appropriate documentation and records.

If you have any questions, please contact me at (575) 234-7459.

Sincerely,

Richard Farrell
Quality Assurance Specialist

Enclosure

cc: w/enclosure

R. Unger, CBFO	*ED	R. Maestas, NMED	ED
F. Sharif, WTS	ED	T. Kesterson, NMED/DOE OB	ED
M. A. Mullins, WTS	ED	J. Marple, NMED/DOE OB	ED
T. Peake, EPA	ED	D. Winters, DNFSB	ED
M. Eagle, EPA	ED	P. Martinez, CTAC	ED
L. Bender, EPA	ED	G. White, CTAC	ED
E. Feltcorn, EPA	ED	M. Mager, CTAC	ED
R. Joglekar, EPA	ED	WIPP Operating Record	ED
S. Ghose, EPA	ED	CBFO QA File	
R. Lee, EPA	ED	CBFO M&RC	
J. Kieling, NMED	ED	*ED denotes electronic distribution	
T. Kliphuis, NMED	ED		
S. Holmes, NMED	ED		



CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

Surveillance

Number: S-12-07

Organization: Washington TRU Solutions (WTS)

**Organizations
to be Notified:** WTS

Date and September 25-27, 2012

Location: Carlsbad, NM

Surveillance Team: Richard Farrell Carlsbad Field Office (CBFO) Management Representative
B.J. Verret Surveillance Team Leader, CBFO Technical Assistance
Contractor (CTAC)
Porf Martinez Quality Assurance Auditor, CTAC
Joe Willis Packaging Engineer, WTS

Surveillance Scope: The surveillance team will review and evaluate the adequacy, implementation, and effectiveness of WTS transuranic waste operations as related to TRUPACT-III operations for compliance with requirements set forth in the TRUPACT-III Operations Manual and the CBFO *Quality Assurance Program Document*. Surveillance team members will witness TRUPACT-III operations procedure implementation and evaluate documentation of TRUPACT-III processing and packaging operations. Interviews will be conducted with management and operations personnel.

Activities/Tasks to be Evaluated:

- TRUPACT-III handler inspection and operation
- TRUPACT-III monorail hoist inspection and operation
- TRUPACT-III bolting robot and station inspection and operation
- Facility Transfer Vehicle inspection and operation
- Yard Transfer Vehicle inspection and operation
- TRUPACT-III WAVE inspection and operation
- Standard Large Box 2 (SLB2) handler inspection and operation
- Payload transfer station inspection and operation
- TRUPACT-III processing and packaging operations
- TRUPACT-III trailer loading
- Norbar torque tool inspection and operation
- Abnormal condition operations

- Personnel qualification and training
- Spare parts
- Measuring and test equipment

Governing Documents/Requirements:

The surveillance will be based on current revisions to the following documents:

- CBFO *Quality Assurance Program Document*, DOE/CBFO-94-1012
- *TRUPACT-III Operations Manual*, DOE/WIPP 11-3451
- *TRUPACT-III Program Guidance*, DOE/WIPP 11-3456
- *TRUPACT-III Safety Analysis Report*
- Applicable WTS implementing procedures

Schedule of Surveillance Activities:

The surveillance is scheduled for September 25-27, 2012, at the Waste Isolation Pilot Plant (WIPP) near Carlsbad, NM.

The pre-surveillance conference will be conducted at the WIPP facility on Tuesday, September 25, 2012, at 8:00 a.m.

Surveillance activities will take place from 8:30 a.m. until 2:30 p.m. Tuesday and Wednesday, with a team caucus at 2:30 p.m., and from 8:30 a.m. until 12:30 p.m. Thursday, with a team caucus at 12:30 p.m.

The post-surveillance conference will be conducted at the WIPP facility on Thursday, September 27, 2012, at 2:00 p.m.

Management briefings will be held Wednesday and Thursday mornings at 8:00 a.m., if needed.

Prepared By: 
B.J. Verret, CTAC
Surveillance Team Leader

Date: 8/27/12

Approved By: 
Richard Farrell, CBFO
Quality Assurance Specialist

Date: 8-27-12