



Department of Energy
Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221
NOV 2 6 2012

ENTERED



Mr. Jon E. Hoff, Manager
Quality Assurance
Nuclear Waste Partnership, LLC
P.O. Box 2078
Carlsbad, NM 88221-2078

Subject: Carlsbad Field Office Surveillance S-13-03

Dear Mr. Hoff:

Please be advised that the Carlsbad Field Office will conduct Surveillance S-13-03, Nuclear Waste Partnership Industrial Safety and Hygiene Program, at the Waste Isolation Pilot Plant on December 4 – 6, 2012. The surveillance will be conducted in accordance with the enclosed surveillance plan.

You are requested to provide the resources necessary to coordinate with the surveillance team, provide knowledgeable personnel to support the surveillance, arrange for appropriate space to conduct meetings, and provide the surveillance team with access to appropriate documentation and records.

If you have any questions, please contact me at (575) 234-7459.

Sincerely,

Richard Farrell
Quality Assurance Specialist

Enclosure



NOV 26 2012

Mr. Jon E. Hoff

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cc: w/enclosure
J. Franco, CBFO *ED
R. Unger, CBFO ED
G. Basabilvazo, CBFO ED
J. Sobieraj, CBFO ED
D. Gadbury, CBFO ED
L. Pacheco, CBFO ED
F. Sharif, NWP ED
S. Kennedy, NWP ED
M. A. Mullins, NWP ED
T. Peake, EPA ED
E. Feltcorn, EPA ED
L. Bender, EPA ED
R. Joglekar, EPA ED
S. Ghose, EPA ED
R. Lee, EPA ED
J. Kieling, NMED ED
T. Kliphuis, NMED ED
S. Holmes, NMED ED
R. Maestas, NMED ED
T. Kesterson, NMED/DOE OB ED
J. Marple, NMED/DOE OB ED
D. Winters, DNFSB ED
P. Gilbert, LANL-CO ED
G. Lyshik, LANL-CO ED
P. Gomez, CTAC ED
M. Mager, CTAC ED
G. White, CTAC ED
WWIS Database Administrators ED
WIPP Operating Record ED
CBFO QA File
CBFO M&RC
*ED denotes electronic distribution

**CARLSBAD FIELD OFFICE
SURVEILLANCE PLAN**

Surveillance Number: S-13-03

Organization: Nuclear Waste Partnership (NWP), Industrial Safety and Hygiene (IS&H) Program

Date and Location of Surveillance: December 4 - 6, 2012
Waste Isolation Pilot Plant (WIPP), Carlsbad, NM

Surveillance Team:

Richard Farrell	CBFO Management Representative
Paul C. Gomez	Surveillance Team Leader, CBFO Technical Assistance Contractor (CTAC)
Cindi Castillo	Surveillance Team Member, CTAC
Richard Kalinski	Surveillance Team Member, CTAC
Harley Kirschenmann	Surveillance Team Member, CTAC
Roger Vawter	Surveillance Team Member, CTAC

Surveillance Purpose/Scope:

The surveillance will verify compliance with requirements applicable to selected IS&H Program activities as described below.

Activities to be Assessed:

The following IS&H activities will be evaluated:

- Performance of job hazards analysis
- Local exhaust annual face velocity testing
- Airborne contaminant sampling
- Personal sampling and sampling pump calibration
- Respirator/facepiece cleaning and inspection
- Quantitative fit testing
- Coliform sampling of WIPP drinking water
- Chlorine sampling of WIPP drinking water
- Sampling air from the Mako compressor
- Sampling from the high pressure oxygen booster pumps
- Emergency eyewash and shower equipment inspection
- Noise Surveys

Governing Requirements Documents:

The degree of compliance will be determined through evaluation of current versions of the following IS&H procedures and resulting records/documentation, as applicable:

- WP 12-IS3002, *Job Hazard Analysis Performance and Development*
- WP 12-IS1001, *Chlorine Sampling of WIPP Drinking Water*
- WP 12-IS1002, *Coliform Sampling of WIPP Drinking Water*
- WP 12-IS1005, *Respirator/Facepiece Cleaning and Inspection*
- WP 12-IS1810, *Quantitative Fit Testing*
- WP 12-IS1818, *Sampling Air from Mako Compressor*
- WP 12-IS1819, *Sampling from High Pressure Oxygen Booster Pumps*
- WP 12-IS1832, *Emergency Eyewash and Shower Equipment*
- WP 12-IH.01, *WIPP Chemical Hygiene Plan*
- WP 12-IH1004, *Noise Surveys*
- WP 12-IH1006, *Airborne Contaminant Sampling*
- WP 12-IH1007, *Personal Sampling Pump Calibration*
- WP 12-IH1815, *Local Exhaust Annual Face Velocity Testing*

Schedule of Surveillance Activities:

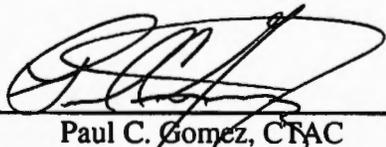
A pre-surveillance meeting is scheduled for 8:00 a.m. on Tuesday, December 4, 2012, in the Support Building large conference room.

Daily management briefing meetings, if necessary, will be held at 8:30 a.m. on Wednesday and Thursday, December 5 and 6, 2012, in a location to be determined.

Surveillance team caucus meetings will be held at 2:30 p.m. on Tuesday and Wednesday, December 4 and 5, 2012, and at 1:00 p.m. on Thursday, December 6, 2012, in the Support Building small conference room.

A post-surveillance meeting will be held at 1:30 p.m. on Thursday, December 6, 2012, in the Support Building large conference room.

Prepared by:


Paul C. Gomez, CTAC
Surveillance Team Leader

Date: 11/15/2012

Concurrence by:


Richard Farrell, CBFO
Quality Assurance Specialist

Date: 11/21/2012