



Department of Energy
Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221
DEC 20 2012



Ms. Tammy R. Reynolds, Manager
Central Characterization Program
Nuclear Waste Partnership, LLC
P.O. Box 2078
Carlsbad, NM 88221-2078

Subject: Surveillance S-13-18 of the LANL/CCP Solids Sampling and Analysis
Characterization Processes

Dear Ms. Reynolds:

Please be advised that the Carlsbad Field Office will conduct Surveillance S-13-18 of the Los Alamos National Laboratory Central Characterization Program (LANL/CCP) solids sampling and analysis characterization processes, January 10, 2013, at the Skeen-Whitlock Building in Carlsbad, New Mexico. The surveillance will be conducted in accordance with the enclosed surveillance plan.

You are requested to provide the resources necessary to coordinate with the surveillance team, provide knowledgeable personnel to support the surveillance, arrange for appropriate space to conduct meetings, and provide the surveillance team with access to appropriate documentation and records.

If you have any questions, please contact me at (575) 234-7548.

Sincerely,

Courtland G. Fesmire, P.E.
Quality Assurance Engineer

Enclosure



Ms. Tammy Reynolds

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DEC 20 2012

cc: w/enclosure:

J. Franco, CBFO	*ED
R. Unger, CBFO	ED
J.R. Stroble, CBFO	ED
T. Morgan, CBFO	ED
M. Pinzel, CBFO	ED
F. Sharif, NWP	ED
D.K. Ploetz, NWP/CCP	ED
E. Gulbransen, NWP/CCP	ED
V. Cannon, NWP/CCP	ED
J. Carter, NWP/CCP	ED
C. Chester, NWP/CCP	ED
A.J. Fisher, NWP/CCP	ED
A. Johnson, NWP/CCP	ED
M. Percy, NWP/CCP	ED
R. Reeves, NWP/CCP	ED
T. Sellmer, NWP/CCP	ED
M. Sensibaugh, NWP/CCP	ED
J. Walker, NWP/CCP	ED
T. Peake, EPA	ED
L. Bender, EPA	ED
E. Feltcorn, EPA	ED
R. Joglekar, EPA	ED
S. Ghose, EPA	ED
R. Lee, EPA	ED
J. Kieling, NMED	ED
T. Kliphuis, NMED	ED
S. Holmes, NMED	ED
R. Maestas, NMED	ED
T. Kesterson, NMED/DOE OB	ED
J. Marple, NMED/DOE OB	ED
D. Winters, DNFSB	ED
P. Gilbert, LANL-CO	ED
G. Lyshik, LANL-CO	ED
G. Knox, CTAC	ED
WIPP Operating Record	ED
CBFO QA File	
CBFO M&RC	

*ED denotes electronic distribution

**CARLSBAD FIELD OFFICE
SURVEILLANCE PLAN**

Surveillance Number: S-13-18

Organization: Los Alamos National Laboratory Central Characterization Program (LANL/CCP)

Date and Location of Surveillance: January 10, 2013
Skeen-Whitlock Building, Carlsbad, New Mexico

Surveillance Team:

Courtland Fesmire	Carlsbad Field Office (CBFO) Management Representative
Greg Knox	Surveillance Team Leader, CBFO Technical Assistance Contractor (CTAC)
Kirk Kirkes	Surveillance Team Member, CTAC

Surveillance Scope:

The scope of the surveillance is to evaluate the LANL/CCP solids sampling and analysis activities as related to the characterization of contact-handled (CH) Summary Category Group S4000 soils/gravel waste to provide a basis for initial approval.

During LANL/CCP Recertification Audit A-12-12, the CBFO Office of the National TRU Program (NTP) requested an initial audit of the S4000 characterization and certification process. At the conclusion of the audit, the audit team was unable to recommend approval of the process on the basis that LANL/CCP could not provide completed sampling and analytical batch data reports for the team's review. All other LANL/CCP processes relating to the characterization of S4000 waste were deemed adequate during Audit A-12-12. The surveillance team will review documentation supporting sampling and analysis activities, as well as final characterization of S4000 waste.

Note: Sampling is performed at the Advanced Mixed Waste Treatment Project, and analytical testing is performed at the Idaho National Laboratory Environmental Chemistry Laboratory. Both facilities are currently approved by the NTP for their respective activities.

Activities/Tasks to be Assessed:

The following will be assessed:

- Sampling batch data reports
- Analytical batch data reports
- Characterization information summaries
- Final characterization documentation

Governing Documents/Requirements:

The surveillance will be based on the current versions of the following documents:

- DOE/CBFO-94-1012, *CBFO Quality Assurance Program Document*

- CCP-PO-002, *CCP Transuranic Waste Certification Plan*

Appropriate C-6 Checklist questions relating to project-level verification and validation will be used.

Schedule of Surveillance Activities:

All meetings will take place in the Skeen-Whitlock Building, conference room T-224.

A pre-surveillance conference will be held Thursday, January 10, 2013, at 8:30 a.m.

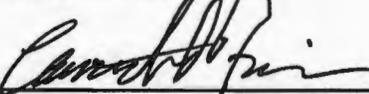
A post-surveillance conference will be held Thursday, January 10, 2013, at 3:00 p.m., if necessary.

Prepared by:


Greg Knox, CTAC
Surveillance Team Leader

Date: 18 Dec 2012

Concurrence by:


Courtland G. Fesmire, P.E., CBFO
Quality Assurance Engineer

Date: 19 Dec 2012