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Department of Energy
Carlsbad Field Office
P.O. Box 3090
Carlsbad, New Mexico 88221
OCT 15 2013



Mr. Jon E. Hoff, Manager
Quality Assurance
Nuclear Waste Partnership, LLC
P.O. Box 2078
Carlsbad, New Mexico 88221-2078

Subject: Surveillance S-14-02, NWP Hazardous Transportation Vendors/RCRA Hazardous Materials Transporter

Dear Mr. Hoff:

The Carlsbad Field Office (CBFO) will conduct Surveillance S-14-02, Nuclear Waste Partnership, LLC (NWP) Hazardous Transportation Vendors/Resource Conservation and Recovery Act (RCRA) Hazardous Materials Transporter, on October 22-24, 2013, at the Waste Isolation Pilot Plant, near Carlsbad, New Mexico. The surveillance will be conducted in accordance with the enclosed surveillance plan.

If you have any questions concerning the surveillance, please contact me at (575) 234-7491.

Sincerely,

Dennis S. Miehl
Senior Quality Assurance Specialist

Enclosure

cc: w/enclosure

D. Gadbury, CBFO	*ED
O. Vincent, CBFO	ED
D. Miehl, CBFO	ED
M. Navarrete, CBFO	ED
F. Sharif, NWP	ED
B. Allen, NWP	ED
S. Punchios, NWP	ED
S. Escareno-Soto, NWP	ED
E. Felcorn, EPA	ED
R. Joglekar, EPA	ED
S. Ghose, EPA	ED
R. Lee, EPA	ED
Kliphuis, NMED	ED
S. Holmes, NMED	ED
R. Maestas, NMED	ED
C. Smith, NMED	ED
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CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

**Surveillance
Number:**

S-14-02

Organization:

Nuclear Waste Partnership LLC (NWP) Hazardous Transportation
Vendors/RCRA Hazardous Materials Transporter

**Date and
Location:**

October 22 – 24, 2013
Waste Isolation Pilot Plant (WIPP)

**Surveillance
Team:**

Dennis Miehls	Carlsbad Field Office, Senior QA Specialist, Management Representative
B.J. Verret	Surveillance Team Leader, CBFO Technical Assistance Contractor (CTAC)
Porf Martinez	Auditor, CTAC

Surveillance Scope:

Surveillance S-14-02 will evaluate transportation activities associated with WIPP-generated Resource Conservation and Recovery Act (RCRA) hazardous waste, and will evaluate the effectiveness of implementing procedures.

Activities/Tasks to be Assessed:

The following areas will be evaluated, as applicable to NWP transportation of hazardous waste:

- Training
- Approved supplier list of hazardous waste transportation suppliers/vendors
- Procurement of hazardous waste transportation
- Disposal records (including Hazardous Waste Manifest)
- Transportation of site hazardous waste (cradle to grave)

Governing Documents/Requirements:

Overall program adequacy will be evaluated based on the implementation of the following documents:

- 13-QA3012, *Supplier Evaluation/Qualification*
- 02-EC.06, *QA Project Plan for WIPP Site Effluent and Hazardous Material Sampling*
- 02-RC3108, *Request for Disposal*
- 05-WH1036, *Site-Derived Mixed Waste Handling*
- 08-NT3103, *Shipment of Waste*
- 02-RC.01, *Hazardous and Universal Waste Management Plan*

Schedule of Surveillance Activities:

A pre-surveillance conference is scheduled for 8:00 a.m., Tuesday, October 22, 2013, in the Support Building second floor large conference room at the WIPP site.

A surveillance team caucus will be held at 3:30 p.m., Tuesday, October 22, 2013 and Wednesday, October 23, 2013, and at 2:00 p.m. Thursday, October 24, 2013, in the Support Building second floor small conference room at the WIPP site.

A management briefing, if necessary, will be held with NWP management at a location to be determined at 8:00 a.m. on Wednesday, October 23, 2013 and Thursday, October 24, 2013.

A post-surveillance conference is scheduled for 3:00 p.m., Thursday, October 24, 2013, in the Support Building second floor small conference room at the WIPP site.

Prepared By: William (B.J.) Verret
William (B.J.) Verret, CTAC
Surveillance Team Leader

Date: 10/10/13

Approved By: Dennis Miehl
Dennis Miehl, CBFO
Senior Quality Assurance Specialist

Date: 10-15-13