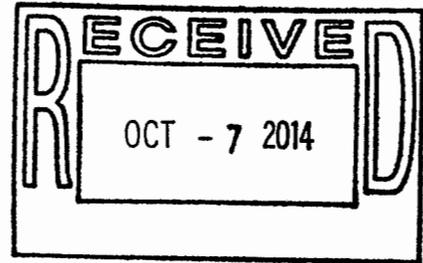




Department of Energy
Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221

OCT - 7 2014

ENTERED



Mr. Jon E. Hoff, Manager
Quality Assurance
Nuclear Waste Partnership LLC
P.O. Box 2078
Carlsbad, NM 88221-2078

Subject: Notification and Plan for CBFO Surveillance S-15-03, NWP Compliance with DOE Order 420.1C, Attachment 2, Chapter II, Fire Protection

Dear Mr. Hoff:

Please be advised that the Carlsbad Field Office (CBFO) will conduct Surveillance S-15-03 to evaluate Nuclear Waste Partnership's LLC (NWP) compliance with DOE Order 420.1C, Attachment 2, Chapter II, Fire Protection. The surveillance is scheduled for October 14-16, 2014, at the Skeen-Whitlock Building in Carlsbad, NM, and at the Waste Isolation Pilot Plant. The surveillance will be conducted in accordance with the enclosed surveillance plan.

You are requested to provide the resources necessary to coordinate with the surveillance team, provide knowledgeable personnel to support the surveillance, arrange for appropriate space to conduct meetings, and provide the surveillance team with access to appropriate documentation and records.

If you have any questions concerning the surveillance, please contact me at (575) 234-7483.

Sincerely,

Martin P. Navarrete
Senior Quality Assurance Specialist

Enclosure



J. E. Hoff

-2-

cc: w/enclosure

D. Gadbury, CBFO	*ED
M. Brown, CBFO	ED
M. Navarrete, CBFO	ED
D. Miehlis, CBFO	ED
J. Ford, CBFO	ED
R. Elmore, CBFO	ED
G. Gamlin, CBFO	ED
R. McQuinn, NWP	ED
J. Blankenhorn, NWP	ED
J. Harris, NWP	ED
S. Kennedy, NWP	ED
B. Allen, NWP	ED
S. Punchios, NWP	ED
S. Escareno-Soto, NWP/QA	ED
W. Ledford, NWP	ED
T. Peake, EPA	ED
L. Bender, EPA	ED
S. Ghose, EPA	ED
R. Lee, EPA	ED
J. Kieling, NMED	ED
S. Holmes, NMED	ED
R. Maestas, NMED	ED
C. Smith, NMED	ED
R. Allen, CTAC	ED
P. Martinez, CTAC	ED
B.J. Verret, CTAC	ED
S. Thorne, CTAC	ED
M. Noland, CTAC	ED
G. White, CTAC	ED
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CBFO QA File

CBFO M&RC

*ED denotes electronic distribution

CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

Surveillance Number: S-15-03

Organization: Nuclear Waste Partnership LLC (NWP)

Date and Location of Surveillance: October 14 – 16, 2014
Skeen-Whitlock Building and the Waste Isolation Pilot Plant (WIPP), Carlsbad, NM

Surveillance Team:

Martin P. Navarrete	Carlsbad Field Office (CBFO) Management Representative
B.J. Verret	Team Leader, CBFO Technical Assistance Contractor (CTAC)
Steve Thorne	Team Member, CTAC
Rick Castillo	Team Member, CTAC

Surveillance Scope:

The surveillance will evaluate NWP compliance with DOE Order 420.1C, *Facility Safety*, Appendix 2, Chapter II, Fire Protection. The surveillance team will review documentation, conduct personnel interviews, and verify the implementation and effectiveness of applicable NWP plans and procedures.

Program Elements/Criteria to be Assessed:

- Application of relevant International Building Code criteria
- Pre-fire activities (pre-incident plans)
- Standard operating procedures for site firefighting personnel
- Status and reliability of WIPP fire protection water supply
- Status and reliability of WIPP fire suppression systems
- Status and reliability of WIPP fire barriers
- Status and reliability of WIPP emergency notification systems (fire alarms, fire reporting, voice evacuation notification)
- Adequacy of emergency egress and illumination
- Adequacy of means to prevent accidental release of significant quantities of products of combustion and firefighting water to the environment
- Means to address fire and related hazards that are unique to the WIPP site and not addressed by industry codes and standards
- Adequacy of fire protection systems to ensure Vital Safety System functions are not adversely impacted by fire or by inadvertent fire protection system operation

- Status of issues related to fire “department” baseline needs assessment
- Review of implementation of applicable fire protection requirements for facilities, activities and programs
- Review of roll-down of applicable fire protection requirements into applicable contractor requirement documents
- Managing and tracking fire protection and life safety systems
- Other items as identified by the surveillance team

Governing Documents/Requirements/Implementing Procedures:

The surveillance will be based on the current revisions of the following documents:

- DOE Order 420.1C, *Facility Safety*
- DOE Standard 1066-2012, *Fire Protection*
- Applicable NWP plans and procedures

Schedule of Surveillance Activities:

The surveillance is scheduled for October 14 – 16, 2014, at the Skeen-Whitlock Building in Carlsbad, NM, and at the WIPP site.

A pre-surveillance conference will be conducted at 8:00 a.m. on Tuesday, October 14, 2014, in the Skeen-Whitlock Building, room 224.

The surveillance will be conducted from 8:00 a.m. until 3:00 p.m., Tuesday and Wednesday, October 14 and 15, 2014, and from 8:00 a.m. until 2:30 p.m. on Thursday, October 16, 2014. Daily caucus meetings will be conducted immediately following the end of surveillance activities. Management briefings, if needed, will be conducted at 8:00 a.m. on Wednesday and Thursday, September 10 and 11, 2014, at the Skeen-Whitlock Building or the WIPP site.

A post-surveillance conference will be conducted at 3:00 p.m. on Thursday, October 16, 2014, at the WIPP site. Management will be notified of any issues as they are identified.

Prepared by: B.J. Verret
B.J. Verret, CTAC
Surveillance Team Leader

Date: 9/25/14

Concurrence by: Martin P. Navarrete
Martin P. Navarrete, CBFO
Senior Quality Assurance Specialist

Date: 10-2-14