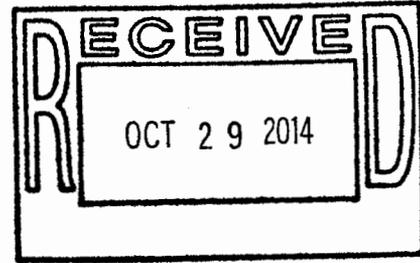




ENTERED

Department of Energy  
Carlsbad Field Office  
P. O. Box 3090  
Carlsbad, New Mexico 88221  
OCT 29 2014



Mr. Jon E. Hoff, Manager  
Quality Assurance  
Nuclear Waste Partnership LLC  
P.O. Box 2078  
Carlsbad, NM 88221-2078

Subject: Notification and Plan for CBFO Surveillance S-15-09, NWP Internal Audit I15-01,  
Central Characterization Program/Oak Ridge National Laboratory

Dear Mr. Hoff:

Please be advised that the Carlsbad Field Office (CBFO) will conduct Surveillance S-15-09 to evaluate the performance of Nuclear Waste Partnership LLC (NWP) internal audit I15-01 at the Oak Ridge National Laboratory/TRU Waste Processing Facility. The surveillance will be conducted in accordance with the enclosed surveillance plan.

If you have any questions concerning the Surveillance, please contact me at (575) 234-7483.

Sincerely,

Martin P. Navarrete  
Senior Quality Assurance Specialist

Enclosure

cc: w/enclosure

D. Gadbury, CBFO	*ED	R. Lee, EPA	ED
M. Brown, CBFO	ED	J. Kieling, NMED	ED
M. Navarrete, CBFO	ED	S. Holmes, NMED	ED
R. McQuinn, NWP	ED	R. Maestas, NMED	ED
J. Blankenhorn, NWP	ED	C. Smith, NMED	ED
J. Harris, NWP	ED	R. Allen, CTAC	ED
S. Kennedy, NWP	ED	P. Martinez, CTAC	ED
V. Cannon, NWP	ED	B. Pace, CTAC	ED
B. Allen, NWP	ED	G. White, CTAC	ED
S. Punchios, NWP	ED	D. Harvill, CTAC	ED
S. Escareno-Soto, NWP/QA	ED	CBFO QA File	
W. Ledford, NWP	ED	CBFO M&RC	
T. Peake, EPA	ED	*ED denotes electronic distribution	
L. Bender, EPA	ED		
S. Ghose, EPA	ED		



**CARLSBAD FIELD OFFICE  
SURVEILLANCE PLAN**

**Surveillance Number:** S-15-09

**Organization:** Nuclear Waste Partnership LLC (NWP) Assurance Programs

**Date and Location of Surveillance:** November 18 – 20, 2014  
Oak Ridge National Laboratory TRU Waste Processing Center (ORNL/TWPC), Oak Ridge, Tennessee

**Surveillance Team:** Martin P. Navarrete      Carlsbad Field Office (CBFO)  
Management Representative  
Berry D. Pace      Team Leader, CBFO Technical Assistance Contractor (CTAC)

**Surveillance Scope:**

The surveillance will evaluate the performance of NWP Internal Audit I15-01, Central Characterization Program (CCP) at the ORNL/TWPC for adherence to NWP procedures WP 13-QA.03, *Quality Assurance Independent Assessment Program*, and WP 13-QA.04, *Quality Assurance Department Administrative Program*.

**Program Elements/Criteria to be Assessed:**

- Assessment personnel qualification and training
- Assessment performance

**Governing Documents/Requirements/Implementing Procedures:**

The surveillance will be based on the current revisions of the following documents:

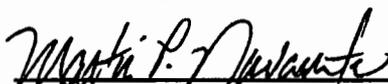
- DOE/CBFO 94-1012, *CBFO Quality Assurance Program Document*
- WP 13-1, *Nuclear Waste Partnership LLC, Quality Assurance Program Description*
- WP 13-QA.03, *Quality Assurance Independent Assessment Program*
- WP 13-QA.04, *Quality Assurance Department Administrative Program*
- Other NWP implementing procedures as applicable

**Schedule of Surveillance Activities:**

The surveillance is scheduled for November 18 – 20, 2014, at the ORNL/TWPC.

**Prepared by:**   
Berry D. Pace, CTAC  
Surveillance Team Leader

**Date:** 10/29/14

**Concurrence by:**   
Martin P. Navarrete, CBFO  
Senior Quality Assurance Specialist

**Date:** 10/29/14