



Allen, Pam, NMENV

From: Maestas, Ricardo, NMENV
Sent: Monday, February 08, 2016 9:14 AM
To: Allen, Pam, NMENV
Subject: FW: Scope for NWP Remote QA Audit
Attachments: SCOPE NWP QA Audit 7-31-15.docx

From: Bender, Lindsey [<mailto:Bender.Lindsey@epa.gov>]
Sent: Monday, August 03, 2015 11:16 AM
To: Brown, Mike - DOE; Miehl, Dennis - DOE; Navarrete, Martin - DOE
Cc: Maestas, Ricardo, NMENV; dana.bryson@cbfo.doe.gov; Harris, Alton; Stone, Nick; Lee, Raymond; Peake, Tom; Feltcorn, Ed; Patrick Kelly; Kira Darlow; Site Documents - DOE
Subject: Scope for NWP Remote QA Audit

Attached is the subject scope.

Lindsey Bender

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**Scope of the EPA Remote Quality Assurance Audit of
Nuclear Waste Partnership**

Organization Audited: Nuclear Waste Partnership (NWP)

Organizations Notified: NWP, Department of Energy CBFO-Quality Assurance (QA), EPA Region 6, New Mexico Environmental Department, DOE HQ

Audit Dates: August 6–September 24, 2015

Audit Location: Remote Audit with Follow-On in Carlsbad

Audit Purpose: The purpose of this audit is to verify the proper establishment and implementation of selected aspects of the ASME Nuclear Quality Assurance (NQA-1-1989) for the NWP QA program with regard to activities important to long-term isolation of transuranic waste within the Waste Isolation Pilot Plant (WIPP).

Audit Scope: The scope of this remote audit is the evaluation of the incorporation and flow-down of the ASME NQA-1-1989 Standard Element Nos. 4, 5, 6, 7, 9, 10, 12 and 18 into NWP’s Quality Assurance Program Document and implementing procedures. Upon completion of the remote audit, EPA will schedule travel to NWP offices in Carlsbad to evaluate the implementation of specific elements of the NQA-1-1989 Standard, with the specific scope TBD.

EPA Audit Team:

- Lindsey Bender, Lead QA Auditor (U.S. EPA)
- Dorothy Gill, QA Auditor (SC&A)
- Kira Darlow, QA Auditor (SC&A)
- Auditor in Training (SC&A)

Audit Schedule:

Day	Date	Time	Topic	Method
Thursday	August 6, 2015	8:00–9:00 am MDT (proposed)	Opening Audit Meeting; discuss table below if necessary.	Teleconference
Friday	August 7, 2015	COB	NWP provides requested procedures	NWP send documents by email or via SC&A FTP site*
TBD	TBD	8:00–9:00 am MDT (proposed)	Weekly clarification discussion, if necessary	Teleconference

Thursday	September 24, 2015	8:00–9:00 am MDT (proposed)	Closing Audit Meeting	Teleconference
1 to 2 days	October 2015 TBD	TBD	Face-to-face audit of NQA-1-1989 implementation	EPA visits Carlsbad

*Contact Kira Darlow at kdarlow@scainc.com or 703-893-6600 x209 for instructions or assistance accessing the SC&A FTP site.

Initial Document and Information request:

The table below lists the NQA-1-1989 elements that are included in the scope of this audit and EPA’s preliminary assessment identifying the key procedures implementing the requirements of those elements. Please complete (and correct where necessary) the table to identify the key procedures (or examples of procedures if there are several) that implement the indicated NQA-1-1989 elements. After completing the table, please provide the current version of all listed procedures.

NQA-1-1989 Element	Key Implementing Procedure(s) and/or Examples of Implementing Procedures
4 - Procurement Document Control	MP 1.34
5 - Instructions, Procedures, and Drawings	
6 - Document Control	
7 - Control of Purchased Items and Services	MP 1.34
9 - Control of Processes	
10 – Inspection	10-AD3031
12 - Control of Measuring and Test Equipment	10-AD3028, 10-WC.03
18 – Audits	MC 1.2