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United States Government

Department of Energy

memorandum

Carlsbad Field Office
Carlsbad, New Mexico 88221

DATE: OCT 22 2015

REPLY TO
ATTN OF: CBFO:OQA:MPN:BA:15-0932:UFC 2300.00

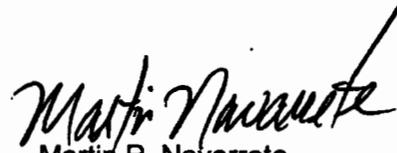
SUBJECT: Verification and Acceptance of Corrective Actions for CAR 15-005 from Recertification Audit A-15-01 of the Advanced Mixed Waste Treatment Project

to: Mr. Benjamine Roberts, DOE-ID

The Carlsbad Field Office (CBFO) has completed its review and verification of completion of the corrective actions associated with CBFO Corrective Action Report (CAR) 15-005. The results of the verification are documented on the attached CAR Continuation Sheets.

The results of the review indicate that corrective actions taken in response to CAR 15-005 are effective and satisfactorily implemented. The CAR is considered closed.

If you have any questions or comments regarding the CAR closure, please contact me at (575) 234-7483.



Martin P. Navarrete
Senior Quality Assurance Specialist

Attachment

cc: w/attachment

M. Brown, CBFO	*ED	J. Kieling, NMED	ED
D. Miehl, CBFO	ED	R. Maestas, NMED	ED
J.R. Stroble, CBFO	ED	S. Holmes, NMED	ED
G. Birge, CBFO	ED	C. Smith, NMED	ED
N. Castaneda, CBFO	ED	V. Daub, CTAC	ED
J. Zimmerman, DOE-ID	ED	R. Allen, CTAC	ED
M. Willcox, DOE-ID	ED	P. Martinez, CTAC	ED
J. Wells, DOE-ID	ED	B. Pace, CTAC	ED
T. Jenkins, DOE-ID	ED	K. Martin, CTAC	ED
D. Haar, AMWTP	ED	C. Castillo, CTAC	ED
G. Byram, AMWTP	ED	P. Hinojos, CTAC	ED
G. Tedford, AMWTP	ED	G. White, CTAC	ED
A. Morse, AMWTP	ED	Site Documents	ED
T. Peake, EPA	ED	CBFO QA File	
L. Bender, EPA	ED	CBFO M&RC	
E. Feltcorn, EPA	ED	*ED denotes electronic distribution	
R. Joglekar, EPA	ED		



CAR CONTINUATION SHEET

1. CAR No: 15-005

2. Activity No: A-15-01

3. Page 1 of 2 | MPN 10-22-15

Block #17 & 18 Acceptance of Corrective Action Completion and Closure:

The Carlsbad Field Office (CBFO) has reviewed the closure documentation submitted to verify the actions performed by AMWTP as identified in the approved Corrective Action Plan (CAP) developed to address Carlsbad Field Office (CBFO) Corrective Action Report (CAR) 15-005. The CAP was submitted via email letter C-2014-0378 from Mr. Danny Nichols, ITG President & AMWTP Project Manager, Idaho Treatment Group LLC (ITG), dated November 20, 2014, to Mr. Martin Navarrete, U.S. Department of Energy, Carlsbad Field Office. Approval of the CAP was transmitted to Mr. Benjamin Roberts, December 12, 2014, via Memorandum CBFO:QAD:MPN:RMS:14-2916:UFC 2300.00.

Italicized text, taken verbatim from the CAP, is used to reflect the correlation between the corrective actions and the method used for verification.

REMEDIAL ACTIONS

- Training records identified from this extent of condition will be properly corrected for retention in Training records. Actionee: T. Goldberg Due Date: 04-30-2015*

Verification:

Previously reviewed and agreed upon in the CAP evaluation.

INVESTIGATIVE ACTIONS

Extent of condition will be performed to identify incomplete records and/or where incorrect methods were used for correcting record entries. Project records were reviewed and training records will be identified and corrected from this extent of condition. Issues dealing with Work Planning and Control records were previously identified and corrective actions are addressed in CAR 88559 and 89342. Actionee: T. Goldberg Due Date: 04-30-2015

Verification:

Investigative actions were evaluated and found to be acceptable, as documented in CBFO CAP acceptance memorandum CBFO:QAD:MPN:RMS:14-2916:UFC 2300.00.

ROOT CAUSE DETERMINATION

Not required for this CAR.

ACTIONS TO PRECLUDE RECURRENCE

Actionee: T. Goldberg Due Date: 04-01-15

- Tailgate briefing will be developed and presented to training personnel on reviewing and correcting training records.*
- OJT instructors will be retrained with an emphasis on properly completing and revising training records.*

Verification:

An on-site review of randomly selected training records was performed to verify that records were complete and corrections were properly made. Seven discs containing corrected records were submitted as closure documentation. A random selection of those records was evaluated and verified to ensure proper correction methods were utilized. Evidence of the tailgate briefing (TGRTRN0000102, CBFO Records Correction Finding) presented to training personnel regarding the review and correction of training records was provided as objective evidence, along with the attendance roster. Also, a review was performed of the Reading Assignment List for CBFO Records Correction Tailgate and Required Reading that was provided to 153 On-the-Job Training Instructors.

CLOSURE ACCEPTANCE

Based on the results of the review and verification of the objective evidence included in the CAR 15-005 closure package, it is recommended that CAR 15-005 be closed.

Cindi Castillo for

Evaluation Performed By: Katie Martin

10/21/15

Date