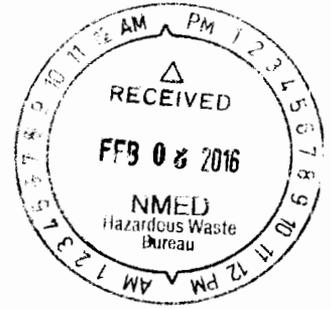




Department of Energy
 Carlsbad Field Office
 P. O. Box 3090
 Carlsbad, New Mexico 88221



JAN 29 2016

Mr. John E. Kieling, Chief
 Hazardous Waste Bureau
 New Mexico Environment Department
 2905 Rodeo Park Drive East, Building 1
 Santa Fe, New Mexico 87505-6303

Subject: Carlsbad Field Office Procedure Change Report for December 2015

Dear Mr. Kieling:

This letter is to transmit the Carlsbad Field Office (CBFO) monthly summary of changes to documents and procedures. The enclosed report lists the documents/procedures changes that could affect performance criteria or data quality, testing procedures, quality assurance objectives, calibration requirements, or Quality Control (QC) sample acceptance criteria that were submitted to the CBFO for review and approval during the period of December 1, 2015 through December 31, 2015. This notification is transmitted pursuant to the requirements contained in the Waste Isolation Pilot Plant (WIPP) Hazardous Waste Facility Permit (HWFP), Section C3-9, *Changes to WAP-Related Plans or Procedures*.

We certify under penalty of law that this document and all attachments were prepared under our direction or supervision according to a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on our inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of our knowledge and belief, true, accurate, and complete. We are aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

If you have any questions, please contact Mr. J.R. Stroble, Director of the CBFO TRU Sites and Transportation Division, at (575) 234-7313.

Sincerely,

Todd Shrader, Manager
 Carlsbad Field Office

Philip J. Breidenbach
 President and Project Manager
 Nuclear Waste Partnership LLC

Enclosure

cc:w/enclosure
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 R. Maestas, NMED ED
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 CBFO M&RC
 *ED denotes electronic distribution



JAN 29 2016

Mr. John E. Kieling

-2-

bcc: Enclosure

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*ED denotes electronic distribution

Data Quality Affecting Procedures and Documents - December 2015

	CBFO letter #	CBFO Approval Date	Document	Title
CCP	15-1179	12/22/2015	CCP-QP -008, Revision 25	CCP Records Management (This procedure was revised to incorporate the following changes: Revised to delete Section 4.10.2[C], which was added in anticipation that Central Characterization Project (CCP) Records would begin verifying scans of newer hardcopy records. It has now been determined that CCP Records will not perform this function, since it is already being performed by another organization. Also, deleted the definition of Medium in Section 2.3.13, since it is repeated verbatim in Section 2.3.26, Record Medium.)
CCP	15-1165	12/7/2015	CCP-TP-068, Revision 12	Standardized Container Management (This procedure was revised to incorporate the following changes: Revised to address issues identified in Waste Isolation Pilot Plant (WIPP) Form WF14-199. Revised to clarify when non applicable (N/A) should be entered in Sections of Attachment 1, Container Traveler. Clarified that Attachment 1 is not always required to be attached to the container as long as it is managed and traceable to the specific container. Deleted unnecessary steps in Section 3.0. Deleted notes rendered unnecessary as a result of this revision. Added notes for operational flexibility as appropriate. Revised step 4.1.6 to allow deletion of step 4.1.7 entirely. Deleted requirement to apply Vendor Project Manager (VPM) Administrative Hold Indicator for Flammable Gas Analysis (FGA) and Gas Generation Testing (GGT) because they are not "certified" systems. Changed "VPM/Designee Verification" to VPM/Designee Review" on Attachment 2, Container Inspection/Weight Report, to match procedure step. Revised process for removing VPM Administrative Hold Tags and added Attachment 4, CCP VPM Administrative Hold Tag requirements.)