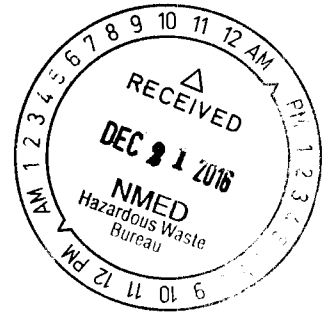




Department of Energy
 Carlsbad Field Office
 P. O. Box 3090
 Carlsbad, New Mexico 88221

ENTERED



DEC 21 2016

Mr. John E. Kieling, Chief
 Hazardous Waste Bureau
 New Mexico Environment Department
 2905 Rodeo Park Drive East, Building 1
 Santa Fe, New Mexico 87505-6303

Subject: Carlsbad Field Office Procedure Change Report for November 2016

Dear Mr. Kieling:

This letter is to transmit the Carlsbad Field Office (CBFO) monthly summary of changes to documents and procedures. The enclosed report lists the documents/procedures changes that could affect performance criteria or data quality, testing procedures, quality assurance objectives, calibration requirements, or Quality Control (QC) sample acceptance criteria that were submitted to the CBFO for review and approval during the period of November 1, 2016 through November 30, 2016. This notification is transmitted pursuant to the requirements contained in the Waste Isolation Pilot Plant (WIPP) Hazardous Waste Facility Permit (HWFP), Section C3-9, *Changes to WAP-Related Plans or Procedures*.

We certify under penalty of law that this document and all attachments were prepared under our direction or supervision according to a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on our inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of our knowledge and belief, true, accurate, and complete. We are aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

If you have any questions, please contact Mr. J.R. Stroble, Director of the National TRU Program Compliance Division at (575) 234-7313.

Sincerely,

Todd Shrader, Manager
 Carlsbad Field Office

Philip J. Breidenbach
 President and Project Manager
 Nuclear Waste Partnership LLC

Enclosure

cc: w/enclosure
 K. Roberts, NMED *ED
 R. Maestas, NMED ED
 D. Biswell, NMED ED
 CBFO M&RC
 *ED denotes electronic distribution

CBFO:NCD:JRS:GL:16-2550:UFC 5486.00



Mr. John E. Kieling

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DEC 21 2016

bcc:w/enclosure

G. Basabilvazo, CBFO	*ED
G. Birge, CBFO	ED
M. Brown, CBFO	ED
J. Carswell, CBFO	ED
T. Carver, CBFO	ED
N. Castaneda, CBFO	ED
H. Cruickshank, CBFO	ED
C. Fesmire, CBFO	ED
D. Miehl, CBFO	ED
M. Navarrete, CBFO	ED
J.R. Stroble, CBFO	ED
J. Malm, DOE-ID	ED
M. Willcox, DOE-ID	ED
G. Byram, Fluor Idaho	ED
T. Clements, Fluor Idaho	ED
J. Floerke, Fluor Idaho	ED
L. Frost, Fluor Idaho	ED
G. Tedford, Fluor Idaho	ED
W. Allen, NWP	ED
V. Ballew, NWP	ED
C. Soaterna, NWP	ED
J. Carter, NWP	ED
A. J. Fisher, NWP	ED
D. Gulbransen, NWP	ED
J. Harvill, NWP	ED
R. Lee, NWP	ED
B. Pace, NWP	ED
M. Ramirez, NWP	ED
R. Reeves, NWP	ED
P. Schilling Davis, NWP	ED
C. Simmons, NWP	ED
M. F. Sharif, NWP	ED
P. Gilbert, LANL-CO	ED
G. Lyshik, LANL-CO	ED

*ED denotes electronic distribution

Data Quality Affecting Procedures and Documents - November 2016

Site	CBFO letter #	CBFO Approval Date	Document	Title and Description of the Change(s)
AMWTP	16-2514	11/1/2016	MCP-598, Revision 34	<p>Corrective Action System (This revision is a quality affecting change document in that it defines the requirements for implementation of an integrated Corrective Action System process. It integrates, consolidates, and streamlines the previous contractor programs and procedures into one overall approach under Fluor Idaho, LLC. Changes were added to the responsibilities section with both identifying the responsible person and its tasks. Revisions include clarifying sections in the instructions, Records, Definitions, and References. Appendices A-G was also revised.)</p>
AMWTP	16-2521	11/16/2016	MP-DOCS-18.4, Revision 49	<p>Document Control (This revision was conducted to make the document more specific to WIPP-LS-1001, WIPP Procedure List. This procedure also includes instructions for issuing and distributing WIPP-related completed documents and notifying appropriate personnel of new or revised documents. Changes include revisions in the Procedure section in processing a minor change, creating or revising a controlled document, reviewing a document, and obtaining approvals. Also changes were done to the References section, and Appendices A-C.)</p>
CCP	16-2540	11/16/2016	CCP-TP-005, Revision 29	<p>CCP Acceptable Knowledge Documentation (This revision incorporates Standing Order CCP-SO-119, Revision 0, which applies to adding containers to the AK Tracking spreadsheet in accordance with Sections 4.2.9 and 4.10.1 of CCP-TP-005. The requirement applies to certifiable payload containers to be included in the waste stream for WIPP disposal. In addition, this revision implements a container review for the requirements of the Basis of Knowledge document. It also incorporates lessons learned after the implementation of the enhanced Acceptable Knowledge (AK) requirements such as the AKE has the option to request the SPM or PM have the walk down conducted on their behalf.)</p>