ATTACHMENT C4

TRU MIXED WASTE CHARACTERIZATION USING ACCEPTABLE KNOWLEDGE
ATTACHMENT C4

TRU MIXED WASTE CHARACTERIZATION USING ACCEPTABLE KNOWLEDGE

TABLE OF CONTENTS

| C4-1 | Introduction ........................................................................................................................................ | 1 |
| C4-2 | Acceptable Knowledge Documentation .............................................................................................. | 2 |
| C4-2a | Required TRU Mixed Waste Management Program Information .................................................. | 2 |
| C4-2b | Required TRU Mixed Waste Stream Information ........................................................................... | 3 |
| C4-2c | Additional Acceptable Knowledge Information ............................................................................. | 4 |
| C4-3 | Acceptable Knowledge Training, Procedures and Other Requirements .......................................... | 6 |
| C4-3a | Qualifications and Training Requirements .................................................................................... | 6 |
| C4-3b | Acceptable Knowledge Assembly and Compilation ......................................................................... | 6 |
| C4-3c | Criteria for Assembling an Acceptable Knowledge Record and Delineating the Waste Stream ........... | 8 |
| C4-3d | AK Sufficiency Determination Request Contents ............................................................................ | 8 |
| C4-3e | Requirements for Re-evaluating Acceptable Knowledge Information .......................................... | 10 |
| C4-3f | Acceptable Knowledge Data Quality Requirements ....................................................................... | 11 |
| C4-3g | Audits of Acceptable Knowledge .................................................................................................... | 11 |
### LIST OF FIGURES

<table>
<thead>
<tr>
<th>Figure</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Figure C4-1</td>
<td>Compilation of Acceptable Knowledge Documentation</td>
</tr>
<tr>
<td>Figure C4-2</td>
<td>Acceptable Knowledge Auditing</td>
</tr>
</tbody>
</table>
ATTACHMENT C4

TRU MIXED WASTE CHARACTERIZATION USING ACCEPTABLE KNOWLEDGE

C4-1 Introduction

The Resource Conservation and Recovery Act (RCRA) regulations codified in 40 CFR Parts 260 through 265, 268, and 270, and the New Mexico Hazardous Waste Management Regulations in 20.4.1 NMAC Subparts 100 through 600, Subpart 800, and Subpart 900, authorize the use of acceptable knowledge (AK) in appropriate circumstances by waste generators, or treatment, storage, or disposal facilities to characterize hazardous waste. Acceptable knowledge is described in Waste Analysis: EPA Guidance Manual for Facilities That Generate, Treat, Store and Dispose of Hazardous Waste (EPA, 1994). Acceptable knowledge, as an alternative to sampling and analysis, can be used to meet all or part of the waste characterization requirements under the RCRA (EPA, 1994).

EPA’s 1994 Waste Analysis Guidance Manual broadly defines the term “acceptable knowledge” to include process knowledge, whereby detailed information on the wastes is obtained from existing published or documented waste analysis data or studies conducted on hazardous waste generated by processes similar to that which generated the waste; facility records of analysis performed before the effective date of RCRA; and waste analysis data obtained from generators of similar wastes that send their wastes off-site for treatment, storage, or disposal (EPA, 1994). If a generator/storage site determines that AK alone is insufficient to accurately characterize a waste, the site may use radiography and/or visual examination (specified in Permit Attachment C1) to complete the waste characterization process and satisfy the requirements of the Waste Analysis Plan (WAP) specified in Permit Attachment C. Acceptable knowledge is used in TRU mixed waste characterization activities in five ways:

- To delineate TRU mixed waste streams
- To assess whether TRU mixed wastes comply with the applicable requirements of the Treatment, Storage, and Disposal Facility Waste Acceptance Criteria (TSDF-WAC)
- To assess whether TRU mixed wastes exhibit a hazardous characteristic (20.4.1.200 NMAC, incorporating 40 CFR §261 Subpart C)
- To assess whether TRU mixed wastes are listed (20.4.1.200 NMAC, incorporating 40 CFR §261 Subpart D)
- To estimate waste material parameter weights

Radiography and/or VE may be performed to augment the characterization of wastes based on acceptable knowledge when an AK Sufficiency Determination has not been requested by the generator/storage site or, if requested, has not been granted by the U.S. Department of Energy (DOE) (see Section C4-3d). TRU mixed waste streams shall undergo applicable provisions of the acceptable knowledge process prior to management, storage, or disposal by the Permittees at WIPP.
C4-2 Acceptable Knowledge Documentation

The Permittees shall obtain from each DOE TRU mixed waste generator/storage site (site) a logical sequence of acceptable knowledge information that progresses from general facility information (TRU Mixed Waste Management Program Information) to more detailed waste-specific information (TRU Mixed Waste Stream Information). Traceability of acceptable knowledge information for a selected container in the audited Waste Summary Category Group(s) will be examined during DOE’s audit of a site (Section C4-3g). The consistent presentation of acceptable knowledge documentation among sites in auditable records will allow DOE to verify the completeness and adequacy of acceptable knowledge for TRU mixed waste characterization during the audit process. The Permittees shall require sites to implement the acceptable knowledge process as specified in this Permit to characterize TRU mixed wastes and obtain sufficient waste characterization data to demonstrate compliance with the Permit. The New Mexico Environment Department (NMED) may independently validate the implementation of and compliance with applicable provisions of the WAP at each generator/storage site by participation in the Audit and Surveillance Program (Permit Attachment C6). DOE shall provide NMED with current audit schedules and notify NMED in writing no later than thirty (30) calendar days prior to each audit. NMED may choose to accompany DOE on any audit of the WAP implementation.

The following sections include the information the Permittees will require for each site to characterize TRU mixed waste using acceptable knowledge. Because waste generating processes are site-specific, sites shall, as necessary, augment the required acceptable knowledge records with additional supporting information (see Section C4-2c, Additional Acceptable Knowledge Information). If the required information is not available for a particular waste stream, the waste stream will not be eligible for an AK Sufficiency Determination as specified in Section C4-3d.

C4-2a Required TRU Mixed Waste Management Program Information

TRU mixed waste management program information shall clearly define waste categorization schemes and terminology, provide a breakdown of the types and quantities of TRU mixed waste that are generated and stored at the site, and describe how waste is tracked and managed at the site, including historical and current operations. Information related to TRU mixed waste certification procedures and the types of documentation (e.g., waste profile forms) used to summarize acceptable knowledge shall also be provided. The following information shall be included as part of the acceptable knowledge written record:

- Map of the site with the areas and facilities involved in TRU mixed waste generation, treatment, and storage identified
- Facility mission description as related to TRU mixed waste generation and management (e.g., nuclear weapons research may involve metallurgy, radiochemistry, and nuclear physics operations that result in specific waste streams)

---

1 “Auditable records” mean those records which allow the Permittees to conduct a systematic assessment, analysis, and evaluation of the Permittees compliance with the WAP and this Permit.
• Description of the operations that generate TRU mixed waste at the site (e.g., plutonium recovery, weapons design, or weapons fabrication)

• Waste identification or categorization schemes used at the facility (e.g., item description codes, content codes)

• Types and quantities of TRU mixed waste generated, including historical generation through future projections

• Correlation of waste streams generated from the same building and process, as appropriate (e.g., sludge, combustibles, metals, and glass)

• Waste certification procedures for retrievably stored and newly generated wastes to be sent to the WIPP facility

C4-2b Required TRU Mixed Waste Stream Information

Sites may use acceptable knowledge to delineate site-specific waste streams. For each TRU mixed waste stream, the Permittees shall require sites to compile all process information and data that support the acceptable knowledge used to characterize that waste stream. The type and quantity of supporting documentation will vary by waste stream, depending on the process generating the waste and site-specific requirements imposed by the Permittees. At a minimum, the waste process information shall include the following written information:

• Area(s) and/or building(s) from which the waste stream was or is generated

• Waste stream volume and time period of generation (e.g., 100 standard waste boxes of retrievable stored waste generated from June 1977 through December 1977)

• Waste generating process described for each building (e.g., batch waste stream generated during decommissioning operations of glove boxes), including processes associated with U134 waste generation, if applicable.

• Documentation regarding how the site has historically managed the waste, including the historical regulatory status of the waste (i.e., TRU mixed versus TRU non-mixed waste)

• Process flow diagrams (e.g., a diagram illustrating glove boxes from a specific building to a size reduction facility to a container storage area). In the case of research/development, analytical laboratory waste, or other similar processes where process flow diagrams cannot be created, a description of the waste generating processes, rather than a formal process flow diagram, may be included if this modification is justified and the justification is placed in the auditable record

• Material inputs or other information that identifies the chemical content of the waste stream and the physical waste form (e.g., glove box materials and chemicals handled during glove box operations; events or processes that may have modified the chemical or physical properties of the waste stream after generation; data obtained through visual examination of newly generated waste that later undergoes radiography;
The acceptable knowledge written record shall include a summary that identifies all sources of waste characterization information used to delineate the waste stream. The basis and rationale for delineating each waste stream, based on the parameters of interest, shall be clearly summarized and traceable to referenced documents. Assumptions made in delineating each waste stream also shall be identified and justified. If discrepancies exist between required information, then sites may consider applying all hazardous waste numbers indicated by the information to the subject waste stream, but must assess and evaluate the information to determine the appropriate hazardous waste numbers consistent with RCRA requirements. The Permittees shall obtain from each site, at a minimum, procedures that comply with the following acceptable knowledge requirements:

- Procedures for identifying and assigning the physical waste form of the waste
- Procedures for delineating waste streams and assigning Waste Matrix Codes
- Procedures for resolving inconsistencies in acceptable knowledge documentation
- Procedures for visual examination and/or radiography, if applicable
- For newly generated waste, procedures describing process controls used to ensure prohibited items (specified in the WAP, Permit Attachment C) are documented and managed
- Procedures to ensure radiography and visual examination include a list of prohibited items that the operator shall verify are not present in each container (e.g., liquid exceeding TSDF-WAC limits, corrosives, ignitables, reactives, and incompatible wastes)
- Procedures to document how changes to Waste Matrix Codes, waste stream assignment, and associated Environmental Protection Agency (EPA) hazardous waste numbers based on material composition are documented for any waste
- Procedures that ensure the assignment of EPA hazardous waste numbers is appropriate, consistent with RCRA requirements, and considers site historical waste management
- Procedures for estimating waste material parameter weights

**C4-2c Additional Acceptable Knowledge Information**

The generator/storage sites shall obtain additional acceptable knowledge information. Sites shall collect information as appropriate to augment required information and provide any other information obtained to further delineate waste streams. Adequacy of this information shall be assessed by DOE during audits (Section C4-3g). Sites will use this information to compile the acceptable knowledge written record.
All additional specific, relevant acceptable knowledge documentation assembled and used in the acceptable knowledge process, whether it supports or contradicts any required acceptable knowledge documentation, shall be identified and an explanation provided for its use (e.g., identification of a toxicity characteristic). Additional documentation may be used to further document the rationale for the hazardous characterization results. The collection and use of additional information shall be assessed by DOE during site audits to ensure that hazardous waste characterization is supported, as necessary, by such information. Similar to required information, if discrepancies exist between additional information and the required information, then sites may consider applying all hazardous waste numbers indicated by the additional information to the subject waste stream, but must assess and evaluate the information to determine the appropriate hazardous waste numbers consistent with RCRA requirements. All information considered must be documented and placed in the auditable record, including applicable discrepancy resolution documentation.

Additional acceptable knowledge documentation includes, but is not limited to, the following information:

- Process design documents (e.g., Title II Design)
- Standard operating procedures that may include a list of raw materials or reagents, a description of the process or experiment generating the waste, and a description of wastes generated and how the wastes are managed at the point of generation
- Preliminary and final safety analysis reports and technical safety requirements
- Waste packaging records
- Test plans or research project reports that describe reagents and other raw materials used in experiments
- Site databases (e.g., chemical inventory database for Superfund Amendments and Reauthorization Act Title III requirements)
- Information from site personnel (e.g., documented interviews)
- Standard industry documents (e.g., vendor information)
- Analytical data relevant to the waste stream, including results from fingerprint analyses, spot checks, routine verification sampling, or other processes that collect information pertinent to the waste stream. This may also include new information which augments required information (e.g., visual examination not performed in compliance with the WAP, radiography screening for prohibited items)
- Material Safety Data Sheets, product labels, or other product package information
- Sampling and analysis data from comparable or surrogate waste streams (e.g., equivalent nonradioactive materials)
• Laboratory notebooks that detail the research processes and raw materials used in an experiment

C4-3 Acceptable Knowledge Training, Procedures and Other Requirements

The Permittees shall require consistency among sites in using acceptable knowledge information to characterize TRU mixed waste by the use of the following: 1) compiling the required and additional acceptable knowledge documentation in an auditable record, 2) auditing acceptable knowledge records, and 3) WSPF approval and waste confirmation. This section specifies qualification and training requirements, describes each phase of the process, specifies the procedures that the Permittees shall require all sites to develop to implement the requirements for using acceptable knowledge, and specifies data quality requirements for acceptable knowledge.

C4-3a Qualifications and Training Requirements

Site personnel responsible for compiling acceptable knowledge, assessing acceptable knowledge, and resolving discrepancies associated with acceptable knowledge shall be qualified and trained in the following areas at a minimum:

• WIPP WAP in Permit Attachment C and the TSDF-WAC specified in this permit
• State and Federal RCRA regulations associated with solid and hazardous waste characterization
• Discrepancy resolution and reporting processes
• Site-specific procedures associated with waste characterization using acceptable knowledge

C4-3b Acceptable Knowledge Assembly and Compilation

The Permittees shall obtain from sites acceptable knowledge procedures which require consistent application of the acceptable knowledge process and requirements. Site-specific acceptable knowledge procedures shall address the following:

• Sites shall prepare and implement a written procedure outlining the specific methodology used to assemble acceptable knowledge records, including the origin of the documentation, how it will be used, and any limitations associated with the information (e.g., identify the purpose and scope of a study that included limited sampling and analysis data).
• Sites shall develop and implement a written procedure to compile the required acceptable knowledge record.
• Sites shall develop and implement a written procedure that ensures unacceptable wastes (e.g., reactive, ignitable, corrosive) are identified and segregated from TRU mixed waste populations sent to WIPP.
• Sites shall prepare and implement a written procedure to evaluate acceptable knowledge and resolve discrepancies. For example, if different sources of information indicate different hazardous wastes are present, then sites shall include all sources of information in its records and may choose to either conservatively assign hazardous waste numbers or assign only those numbers deemed appropriate and consistent with RCRA requirements. All information used to justify assignment of hazardous waste numbers must be placed in the auditable record. Further, the assignment of hazardous waste numbers shall be tracked in the auditable record to all required documentation.

• Sites shall prepare and implement a written procedure to identify hazardous wastes and assign the appropriate hazardous waste numbers to each waste stream. The following are minimum baseline requirements/standards that site-specific procedures shall include to ensure comparable and consistent characterization of hazardous waste:
  
  - Compile all of the required information in an auditable record.
  
  - Review the compiled information and delineate waste streams. Delineation of waste streams must comply with the definition in Permit Attachment C, Section C-0a, and justify combining waste historically managed separately as TRU mixed and TRU non-mixed waste streams into a single waste stream.
  
  - Review the compiled information to determine if the waste stream is compliant with the TSDF-WAC.
  
  - Review the required information to determine if the waste is listed under 20.4.1.200 NMAC (incorporating 40 CFR §261), Subpart D. Assign all listed hazardous waste numbers unless the sites choose to justify an alternative assignment and document the justification in the auditable record.
  
  - Review the required information to determine if the waste exhibits a hazardous characteristic or may contain hazardous constituents included in the toxicity characteristics specified in 20.4.1.200 NMAC (incorporating 40 CFR §261), Subpart C. If a toxicity characteristic contaminant is identified and is not included as a listed waste, sites may evaluate available data and assign the toxicity characteristic hazardous waste number consistent with RCRA requirements. All data examined to reach the hazardous waste number determination must be placed in the auditable record and must present a clear justification for the hazardous waste number analyses.
  
  - Review the compiled information to provide an estimate of material parameter weights for each container to be stored or disposed of at WIPP.

For newly generated wastes, procedures shall be developed and implemented to characterize hazardous waste using acceptable knowledge prior to packaging the waste.

• Sites shall ensure that results of audits of the TRU mixed waste characterization programs at the site are available in the records.
Sites shall identify all process controls (implemented to ensure that the waste contains no prohibited items and to control hazardous waste content and/or physical form) that may have been applied to retrievably stored waste and/or may presently be applied to newly generated waste. Process controls are applied at the time of waste generation/packaging to control waste content, whereas any activities performed after waste generation/packaging to identify prohibited items, hazardous waste content, or physical form are waste characterization activities, not process controls. The AK record must contain specific process controls and supporting documentation identifying when these process controls are used to control waste content. See Permit Attachment C, Section C-2 for programmatic requirements related to process controls.

C4-3c Criteria for Assembling an Acceptable Knowledge Record and Delineating the Waste Stream

Figure C4-1 provides an overview of the process for assembling acceptable knowledge documentation into an auditable record. The first step is to assemble all of the required acceptable knowledge information and any additional information regarding the materials and processes that generate a specific waste stream. The Permittees shall require the sites to implement procedures which comply with the following criteria to establish acceptable knowledge records:

- Acceptable knowledge information shall be compiled in an auditable record, including a road map for all applicable information.
- The overview of the facility and TRU mixed waste management operations in the context of the facility’s mission shall be correlated to specific waste stream information.
- Correlations between waste streams, with regard to time of generation, waste generating processes, and site-specific facilities shall be clearly described. For newly generated wastes, the rate and quantity of waste to be generated shall be defined.
- A reference list shall be provided that identifies documents, databases, Quality Assurance protocols, and other sources of information that support the acceptable knowledge information.

Container inventories for TRU mixed waste currently in retrievable storage shall be delineated into waste streams by correlating the container identification to all of the required acceptable knowledge information and any additional acceptable knowledge information.

C4-3d AK Sufficiency Determination Request Contents

Generator/storage sites may submit an AK Sufficiency Determination Request (Determination Request) to meet all or part of the waste characterization requirements. The Determination Request shall include, at a minimum:

- A complete AK Summary that addresses the following technical requirements:
  - Executive Summary;
- **Waste Stream Identification Summary**, including a demonstration that the waste stream has been properly delineated and meets the Permit definition of waste stream (Permit Attachment C, Introduction);

- **Mandatory Program Information** (including, but not limited to, facility location and description, mission, defense waste assessment, spent nuclear fuel and high-level waste assessment, description of waste generating processes, research/development [as necessary], facility support operations [as applicable], types and quantities of TRU waste generated, correlation of waste streams to buildings/processes, waste identification and categorization, physical form identifiers);

- **Mandatory Waste Stream Information** (including, but not limited to, Area and Building of Generation, waste stream volume/period of generation (including, for newly generated waste, the rate and quantity of waste to be generated), waste generating activities, types of waste generated, material input related to physical form and identification of percentage of each waste material parameter in the waste stream, chemical content information including hazardous constituents and hazardous waste identification, prohibited item content (including documented evidence that the waste meets the TSDF-WAC Permit Sections 2.3.3.1 through 2.3.3.10), waste packaging, presence of filter vents, number of layers of confinement);

- **Types of additional information gathered**;

  - **Container specific data** (if available and relevant); and

  - A complete reference list including all mandatory and additional information.

  - An AK roadmap (defined as a cross reference between mandatory programmatic and mandatory waste stream information, with references supporting these requirements).

  - A complete reference list including all mandatory and additional documentation.

  - Additional relevant information for the required programmatic and waste stream data addressed in the AK Summary, examples of which are presented in Permit Attachment C4, Section C4-2c.

  - Identification of any mandatory requirements supported only by upper tier documents (i.e., there is insufficient supporting data).

  - Description or other means of demonstrating that the AK process described in the Permit was followed (for example, AK personnel were appropriately trained; discrepancies were documented, etc).

  - Information showing that the generator/storage site has developed a written procedure for compiling the AK information and assigning hazardous waste numbers as required in Permit Attachment C4-3b.
• Information showing that the generator/storage site has assessed the AK process (e.g. internal audits, Permit Attachment C4-3b).

The Permittees shall evaluate the Determination Request for completeness and technical adequacy as specified in Permit Attachment C.

C4-3e Requirements for Re-evaluating Acceptable Knowledge Information

Acceptable knowledge includes information regarding the physical form of the waste, the base materials composing the waste, and the process that generates the waste. Waste testing (i.e., radiography or visual examination) may be used to augment acceptable knowledge information.

The Waste Stream Profile Form (WSPF) and Characterization Information Summary (including the acceptable knowledge summary) will be reviewed by the Permittees for each waste stream prior to DOE approval of the WSPF. The Permittees’ review will ensure that the submitted AK information was collected under procedures that ensure implementation of the WAP, provides data sufficient to meet the DQOs in Section C-4a(1), and allow the Permittees to demonstrate compliance with the waste analysis requirements of the Permit. A detailed discussion of the Permittees’ waste stream review and DOE’s WSPF approval process is provided in Section C-1d.

The Permittees shall require sites to establish procedures for reevaluating acceptable knowledge if the results of waste confirmation indicate that the waste to be shipped does not match the approved waste stream, or if data obtained from radiography or visual examination for waste streams without an AK Sufficiency Determination exhibit this discrepancy. Site procedures shall describe how the waste is reassigned, acceptable knowledge reevaluated, and appropriate hazardous waste numbers assigned. If the reevaluation requires that the Waste Matrix Code be changed for the waste stream or the waste does not match the approved waste stream, the following minimum steps shall be taken to reevaluate acceptable knowledge:

• Review existing information based on the container identification number and document all differences in hazardous waste number assignments

• If differences exist in the hazardous waste numbers that were assigned, reassess and document all required acceptable knowledge information (Section C4-3b) associated with the new designation

• Reassess and document all testing data associated with the waste

• Verify and document that the reassigned Waste Matrix Code was generated within the specified time period, area and buildings, waste generating process, and that the process material inputs are consistent with the waste material parameters identified during radiography or visual examination

• Record all changes to acceptable knowledge records

• If discrepancies exist in the acceptable knowledge information for the revised Waste Matrix Code, document the segregation of the affected portion of the waste stream, and define the actions necessary to fully characterize the waste
C4-3f Acceptable Knowledge Data Quality Requirements

The data quality objectives for testing techniques are provided in Permit Attachment C3. Testing results will be used to augment the characterization of wastes based on acceptable knowledge. To ensure that the acceptable knowledge process is consistently applied, the Permittees shall require sites to comply with the data quality requirements for acceptable knowledge documentation in Permit Attachment C3.

Each site shall address quality control by tracking its performance with regard to the use of acceptable knowledge by: 1) assessing the frequency of inconsistencies among information, and 2) documenting the results of waste discrepancies identified by the generator/storage site during waste characterization or the Permittees during waste confirmation using radiography, review of radiography audio/video recordings, visual examination, or review of visual examination records. In addition, the acceptable knowledge process and waste stream documentation shall be evaluated through internal assessments by generator/storage site quality assurance organizations.

C4-3g Audits of Acceptable Knowledge

DOE will conduct an initial audit of each site prior to certifying the site for shipment of TRU mixed waste to the WIPP facility. This initial audit will establish an approved baseline that will be reassessed annually DOE. These audits will verify compliance with the requirements specified in the WAP (Permit Attachment C). The audits will be used to verify compliance with the compilation, application, and interpretation requirements of acceptable knowledge information specified in this Permit at all sites, and to evaluate the completeness and defensibility of site-specific acceptable knowledge documentation related to hazardous waste characterization. Permit Attachment C6 gives a description of the overall audit program and a required checklist. Figure C4-2 includes the primary steps associated with the audit process of acceptable knowledge.

Site-specific audit plans will be prepared by DOE and provided to NMED, and will identify the scope of the audit, requirements to be assessed, participating personnel, activities to be audited, organizations to be notified, applicable documents, and schedule. Audits will be performed in accordance with written procedures and site-specific checklists that will be developed by DOE prior to the audit and provided to NMED. The site-specific audit checklists will include items associated with the compilation and evaluation of the required acceptable knowledge information as specified in the checklist required by Permit Attachment C6.

Audit checklists shall include Table C6-2 in Permit Attachment C6, and will include but not be limited to the following elements for review during the audit:

- Documentation of the process used to compile, evaluate, and record acceptable knowledge is available and implemented;
- Personnel qualifications and training are documented;
- All of the required acceptable knowledge documentation specified in Section C4-2 has been compiled in an auditable record;
• All of the required procedures specified in C4-3 have been developed and implemented, including but not limited to:
  
  - A procedure exists for assigning hazardous waste numbers to waste streams in accordance with Section C4-3;
  
  - A procedure exists for resolving discrepancies in acceptable knowledge documentation in accordance with Section C4-3; and
  
• Results of other audits of the TRU mixed waste characterization programs at the site are available in site records.

Members of the audit team will be knowledgeable regarding the required acceptable knowledge information, RCRA regulations and EPA guidance regarding the use of acceptable knowledge for waste characterization, RCRA hazardous waste characterization, and the WAP requirements (Permit Attachment C). Audit team members will be independent of all TRU mixed waste management operations at the site being audited.

Auditors will evaluate acceptable knowledge documentation for at least one waste stream from the Summary Category Group(s) being audited, and will audit acceptable knowledge traceability for at least one container from the audited Summary Category Group(s). For these waste streams, auditors will review all procedures and associated processes developed by the site for documenting the process of compiling acceptable knowledge documentation; correlating information to specific waste inventories; assigning hazardous waste numbers; and identifying, resolving, and documenting discrepancies in acceptable knowledge records. The adequacy of acceptable knowledge procedures and processes will be assessed and any deficiencies in procedures documented in the audit report.

Auditors will review the acceptable knowledge documentation for selected waste streams for logic, completeness, and defensibility. The criteria that will be used by auditors to evaluate the logic and defensibility of the acceptable knowledge documentation include completeness and traceability of the information, consistency of application of information, clarity of presentation, degree of compliance with this Permit Attachment with regard to acceptable knowledge data, nonconformance procedures, and oversight procedures. Auditors will evaluate compliance with written site procedures for developing the acceptable knowledge record. A completeness review will evaluate the availability of all required TRU mixed waste management program information and TRU mixed waste stream information (Section C4-2). Records will be reviewed for correlation to specific waste streams and the basis for characterizing hazardous waste. Auditors will verify that sites include all required information and assigned appropriate hazardous waste numbers as indicated by the acceptable knowledge records and consistent with RCRA requirements. All deficiencies in the acceptable knowledge documentation will be included in the audit report.

Auditors will verify and document that sites use administrative controls and follow written procedures to characterize hazardous waste for newly-generated and retrievably stored wastes. Procedures to document changes in acceptable knowledge documentation and changes to hazardous waste number assignments to specific waste streams also will be evaluated for compliance with the WAP (Permit Attachment C).
After the audit is complete, DOE will provide the site with preliminary results at a close-out meeting. DOE will prepare a final audit report that includes all observations and findings identified during the audit. Sites shall respond to all audit findings and identify corrective actions. Audit results will be included in the final audit report (Permit Attachment C6). If acceptable knowledge procedures do not exist, the required information is not available, or corrective actions (i.e., CARs) are identified associated with acceptable knowledge compilation, and/or hazardous waste characterization, the Permittees will not manage, store, or dispose TRU mixed waste for the subject waste summary category. Management, storage, or disposal of the subject waste summary category at WIPP will not resume until DOE find that all corrective actions have been implemented and the site complies with all applicable requirements of the WAP.

DOE disseminates information regarding TRU mixed waste characterization requirements and program status through the WIPP Home Page. The Permittees will use this web page to disseminate information regarding TRU mixed waste streams, RCRA compliance, and operational and programmatic issues, methods development, and waste characterization information, including the application of acceptable knowledge. DOE is provided the required waste characterization information prior to management, storage, or disposal of that waste at WIPP and also will conduct audits at least annually. The Permittees will maintain an operating record for review during regulatory agency audits. NMED may also review any information relevant to the scope of the audit during site audits. DOE will notify NMED regarding any site’s failure to implement corrective actions associated with hazardous waste characterization as specified in Parts 1 and 2 and Permit Attachment C3.
Figure C4-1
Compilation of Acceptable Knowledge Documentation
DEVELOP AUDIT PLAN, PROCEDURES, AND CHECKLISTS
ASSEMBLE AUDIT TEAM

ASSESS SITE PROCEDURES FOR ACCEPTABLE KNOWLEDGE
COMPILED, INTERPRETATION AND DISCREPANCY
RESOLUTION

ALL
PROCEDURES COMPLETE
AND ADEQUATE?

REVIEW ACCEPTABLE KNOWLEDGE DOCUMENTATION
FOR SELECTED WASTE STREAM

IS THE DOCUMENTATION
COMPLETE, LOGICAL, AND DEFENSIBLE? ARE
RECORDS TRACEABLE TO WASTE
STREAMS AND HAZARDOUS
WASTE DETERMINATIONS?

NO

YES

DOES THE SITE INCLUDE
ALL REQUIRED HAZARDOUS WASTE NUMBERS
INDICATED BY THE ACCEPTABLE KNOWLEDGE
RECORDS?

NO

YES

DOES THE SITE USE ADMINISTRATIVE
CONTROLS AND FOLLOW WRITTEN PROCEDURES TO
MAKE HAZARDOUS WASTE DETERMINATIONS ON
NEWLY GENERATED WASTE?

NO

YES

ARE PROCEDURES
FOR EVALUATING ACCEPTABLE KNOWLEDGE
USING RADIOGRAPHY, OR VISUAL EXAMINATION
CONSISTENT WITH THE WAP?

NO

YES

ARE PROCEDURES TO DOCUMENT
CHANGES IN ACCEPTABLE KNOWLEDGE
DOCUMENTATION AND HAZARDOUS WASTE NUMBER
ASSIGNMENTS CONSISTENT WITH THE WAP?

NO

YES

DOCUMENT OBSERVATIONS
AND/OR FINDINGS

PREPARE AUDIT REPORT

Figure C4-2
Acceptable Knowledge Auditing