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United States Government

Department of Energy

memorandum

Field Office, Albuquerque



DATE: JUL 23 1992

REPLY TO: WPIO:JBC
ATTN OF:

SUBJECT: Waste Acceptance Criteria Certification Committee Audit of the Rocky Flats Plant August 10-14, 1992

TO: Wendell D. Weart, Manager, Nuclear Waste Technology Department, Org. 6303, SNL, Albuquerque

The Waste Acceptance Criteria Certification Committee (WACCC) audit of the Rocky Flats Plant (RFP) has been scheduled for August 10-14, 1992.

The audit will review the RFP compliance to the requirements of the following RFP documents:

- * Transuranic (TRU) Waste Management Plan
- * Quality Assurance Project Plan
- * TRUPACT-II Authorized Methods of Payload Control

A representative from your organization is invited to participate as an observer. An opening meeting will be held at the RFP at 8:00 AM on August 10, 1992 and a close-out meeting at 5:00 PM on August 14, 1992. An audit plan is attached for your information.

Some of the RFP areas to be audited are within the nuclear material control boundary and, therefore, require written certification of a Department of Energy (DOE) "Q" clearance for entrance. If your representative is not cleared, he or she may gain access only to the unclassified audited areas.

I recommend that the "Q" cleared Sandia National Laboratories, Albuquerque (SNL, Albuquerque) observer be clean shaven for mask fit requirements to enter some of the audited areas.

Please contact Harold J. Davis, WACCC Chairman, at your earliest convenience with the name of the individual that will represent the SNL, Albuquerque during the audit.

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CONCURRED
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RTG. SYMBOL WPIO
INITIALS Higgins
DATE 7/23/92
RTG. SYMBOL WPIO
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W. Weart

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If you have any questions, Mr. Davis may be contacted at
(505) 887-8135.

Original signed by
W John Arthur III

W. John Arthur, III
Project Director
WIPP Project Integration Office

Attachment

cc w/attachment:
H. Davis, WACCC Chairman, WPSO
WACCC File
EPWIB File "4751.7"



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WACCC Certification Audits of the
Rocky Flats Plant Compliance to
TRU Waste Management Plan
Quality Assurance Project Plan
TRUPACT-II Authorized Methods of Payload Control

August 10-14, 1992

AUDIT PLAN

Audit Compliance Areas/Documents

- * TRU Waste Management Plan (TWMP), #92A-004
- * Quality Assurance Project Plan (QAPjP), #92A-005
- * TRUPACT-II Authorized Methods of Payload Control (TRAMPAC), #92A-006

Audited Organization and Program

EC&G, Rocky Flats Plant (RFP), TRU Waste Program

Purpose and Scope of the Audits

The audits will verify implementation of programs, procedures, plans, etc. by RFP necessary to comply with the requirements of the RFP TWMP, QAPjP, and TRAMPAC. The audits, while performed at the same time and utilizing most of the same personnel, will nevertheless be addressed as separate audits and will be documented on separate audit reports. Findings and observations, if any, will be documented to the particular audit to which they apply.

Audit Schedules

All three audits will be performed during the August 10-14, 1992 time frame. The following activities apply to all three audits (#92A-004, #92A-005, and #92A-006):

- * Pre-audit planning meetings scheduled for August 3-7, 1992: These meetings will be conducted via conference calls and written correspondence. The scope of these activities will include training and refinement of audit check lists. The basic checklists for these audits have already been prepared.
- * Audit Entrance Meeting scheduled for August 10, 1992: The entrance meeting will be held at the Building T130C conference room at 8:00 AM.
- * Document reviews, interviews, and discussions with cognizant RFP site personnel regarding the three subject audit areas scheduled for August 10-14, 1992.

- * Audit Exit Meeting scheduled for August 14, 1992: The exit meeting will be held at the Building T130C conference room at 5:00 PM.

Reference Documents

- * RFP TRU Waste Management Plan (TWMP)
- * RFP Quality Assurance Project Plan (QAPjP)
- * RFP TRUPACT-II Authorized Methods of Payload Control (TRAMPAC)
- * Implementing procedures and directives for the above three documents.

WACCC Audit Team

- * R. E. Davis, MacTec, Lead Auditor
- * H. J. Davis, WACCC Chairman, WPSO, Observer



Auditor	Audit Area	TWMP	QAPjP	TRAMPAC
H. Hall	Waste Characterization	X	X	
L. McCurry,	Waste Characterization	X	X	
J. Elliott	Waste Characterization	X	X	
K. Mikus	Data Base/NDE-NDA	X	X	X
F. Schultz	NDA/NDE	X	X	X
W. Fisher	RCRA		X	X
J. Smith	RCRA		X	X
J. Lott	Waste Operations	X	X	X
J. Estey	Waste Operations	X	X	X
R. Knobel	Transportation Packaging			X
J. Winkel	Transportation Packaging			X
D. Pound	Transportation Packaging			X
P. Grant	Transportation Packaging			X
D. Kump	Health Physics	X	X	
P. Trinoskey	Health Physics	X	X	
R. Boyer	Health Physics	X	X	
R. Hydzik	QA	X	X	X
J. Allen	QA	X	X	X

Audit Observers

- * Environmental Evaluation Group
To be determined
- * New Mexico Environment Department
To be determined
- * Sandia National Laboratories
To be determined
- * U.S. Environmental Protection Agency
To be determined

Prepared by:

Robert E. Davis

Robert E. Davis
Audit Team Leader
MacTec

Approved by:

Harold J. Davis

Harold J. Davis
WACC Chairman
WIPP Project Site Office

