

DAY & ZIMMERMANN - LLC
MEMORANDUM

Barbara
5000
WIPP 95

From: WIPP Security
To: K. M. Sisneros
Date: January 25, 1995
Subject: ANNUAL SECURITY REFRESHER BRIEFINGS

011131

The following briefings are being scheduled for your convenience to comply with DOE Order 5631.1C. Briefings will be conducted in the Small Conference Room in the Guard and Security Building. Briefing times are 8:00 am - 9:00 am.

SESSION#	DATE
1	February 7, 1995
2	February 9, 1995
3	February 14, 1995
4	February 16, 1995
5	February 21, 1995
6	February 23, 1995
7	February 28, 1995
8	March 2, 1995

After you select one of the above sessions, please call Jessica Franco at Extension 8321 or Hector Saldana at Extension 8481 for scheduling. Please mark your calendar, no other reminders will be issued.

DOE Order 5631.1c, Safeguards and Security Awareness Program, states:

"As a condition of access to DOE security areas or classified information, all DOE and DOE contractor employees shall attend briefings as required by this Order. Failure of an individual to attend specified briefing(s) shall be grounds for denial of access to classified information and security areas."

Please contact Hector Saldana if you need additional information.

B.W. Smith

B. W. Smith, Manager

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