



Department of Energy
 Carlsbad Area Office
 P. O. Box 3090
 Carlsbad, New Mexico 88221

MAY 11 1995

*Steve
 pls attend
 Benito*

MAY 11 1995

U. ENERGY

Mr. Benito J. Garcia
 New Mexico Environment Department
 Hazardous and Radioactive Materials Bureau
 P. O. Box 26110
 Santa Fe, NM 87504-0968

Dear Mr. Garcia:

The purpose of this letter is to invite your attendance at the next meeting of the U.S. Department of Energy (DOE) Waste Characterization Interface Working Group (WCIWG) to be held in Albuquerque, NM on Wednesday, May 24, 1995. The meeting will begin promptly at 9 a.m. and last until 5 p.m. The meeting will be at:

Holiday Inn Midtown
 2020 Menaul Blvd.
 Albuquerque, NM 87107
 (505) 884-2511

Travel and lodging arrangements are the responsibility of the attendee, but the Holiday Inn does offer shuttle service to/from the main airport for those whose wish to avoid the expense of a rental car.

The meeting will be a DOE invitation-only working level meeting for the purpose of accomplishing the items on the enclosed agenda. Due to the full agenda, the necessity of completing it in one day (due to travel constraints), and the size of the meeting room, attendance will be limited to only invited persons. Regulator/stakeholder attendees are being invited to attend as observers of the meeting and may elect to send a substitute in their place, but only one person per organization will be allowed to attend the meeting.

We have a full, but important, agenda to accomplish at this working meeting, and I look forward to meeting with all of you to establish some communication and guidance links. I request you come in casual attire to facilitate your attention on the tasks at hand. Participants should be prepared to buy into action items, as required. If you have any questions, please contact me at 505/234-7475 or, if you cannot reach me, Mike Connolly (the WCIWG Vice Chairman) at 208/526-0238. Thank you.

*Steve,
 This may be premature.*

Sincerely,

John F. Suermann

John F. Suermann
 WCIWG Chairman
 National TRU Program

Enclosure



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PROPOSED AGENDA TOPICS

**Waste Characterization Interface Working Group Meeting
May 24, 1995**

- 1. Introduction/Purpose of Meeting**
- 2. IWG Program Overview**
 - Mission/Goals**
 - Organization and Responsibilities**
- 3. IWG Activities and Milestone Schedule**
- 4. Communications Between IWG and Sites**
- 5. Protocol for Submission of Alternative Methods**
- 6. EPA Site Visits/Acceptable Knowledge Guidance**
- 7. Sampling Plan Guidance**
- 8. Waste Characterization Strategy**
 - Site Participation**
- 9. Action Items/Closing Remarks**

AGENDA

Waste Characterization Interface Working Group Meeting
May 24, 1995

Introductions/Purpose of Meeting 9:00 AM

WCIWG Program Overview

- Mission/Goals
- Organization and Responsibilities

WCIWG Activities and Milestone Schedule

Waste Characterization Strategy

- Site Participation

Lunch

12:00 - 1:00 PM

Communications Between WCIWG and Sites

Protocol for Submission of Alternative Methods

Acceptable Knowledge Guidance

Sampling Plan Guidance

Action Items/Closing Remarks

4:45 PM

*John
Siermann*

*Mike
Connolly*

*Charles
Marekiewicz*

*Mike
Connolly*

*Karen
Kinnethson*