

Distribution



ENCLOSURE

WIPP File
9/26/95

CONTACT LIST FOR ROCKY FLATS AUDIT, A-95-06

AUDIT TEAM:

✓ Bob Paedon	DOE CAO- WTAC	505 885-5626 FAX 885-6276	Audit Team Leader
Steve Davis	DOE CAO- WTAC	505 885-5626 FAX 885-6276	Auditor, QA, Characterization
✓ Sandy Wander	DOE CAO- WTAC	505 842-7820 FAX 842-7798	Auditor, QA, Laboratories
Paul Bryant	DOE CAO- WTAC	505 885-5626 FAX 885-6276	Auditor, QA, Program Elements
✓ Fred Dunhour	DOE CAO- WTAC	208 529-2002 FAX 529-3918	Auditor, QA, Recs. and Doc. Cont.
✓ Sid Ailes	DOE CAO- WTAC	509 373-7544 FAX 373-2280	Tech. Specialist, Software QA
✓ James Lloyd	WID	505 234-8906 FAX 887-0271	Tech. Specialist, M&TE
✓ Eng Tan	DOE CAO- WTAC	615 482-9031 FAX 481-8593	Tech. Specialist, Non-Dest. Assay
Russ Bisping	DOE CAO	505 234-7446	Tech. Specialist, Lab Operations

OBSERVERS:

✓ Howard Finkel	EPA OSW-IFC Inc.	703 934-3656 FAX 934-9740	Observer
✓ Ben Walker	EEG	505 885-9675 FAX 887-0243	Observer
✓ Patrick Kelly	EPA - S. Cohen	314 727-5525 FAX 727-7727	Observer
✓ Steve Zappe	NMED	505 827-1561 FAX 827-1544	Observer declined attending
Bob Stoneking	DOE HQ-BDM		Observer declined attending

ROCKY FLATS:

Mike Strum T117A	DOE RFFO- SAIC	303 966-7443 FAX 966-4871	DOE QA Rep
Frank Grady T130C	RFETS	303 966-4627 FAX 966-3578	Project QA Officer
Judy Bowton	RFETS	303 966-8254	POC, security

950920



PLANNING UPDATE FOR THE CAO ROCKY FLATS AUDIT TEAM (AND OBSERVERS FOR INFORMATION)

Post-It [®] Fax Note	7671	Date	9/26	# of pages	8
To	From				
Co./Dept.	Co.				
Phone #	Phone #				
Fax #	Fax #				

1. WTAC people should submit your TAR to Jim Maupin today in order to ensure that it is approved on time. I understand that another layer of approval may be required which will take a little more time than usual.

2. You should all have your room reservations made at the Broomfield Guest House by now. The rooms were arranged through Sandy Wander's office. Rooms are in short supply in the Boulder area because of activities at the University. If you have had trouble, contact Sandy.

3. We will have another tele-conference for audit team members at 2:00 Mountain Time tomorrow, Wednesday, the 27th. We'll review final preps and questions for the kick off of the audit.

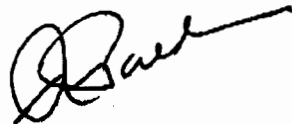
4. Observers, the attached schedule from Rocky is for your info. It is based on the schedule we put together two weeks back, and it contains points of contact for each facility. Note that the exit briefing will be at 11:00 on Friday.

5. Plan to dress casually for all your on-site auditing within the facilities. The procedure for entry will require each of you to remove all of your street clothing and put on coveralls to enter buildings 371, 559, 776 and 777. These are the buildings where most of our auditing will take place.

6. Please bring your prescription safety glasses and your safety shoes if you have them. The buildings listed above may require both. If you do not have prescriptions, regular safety glasses will be provided.

7. I will need each of you to provide a FedEx clean hard copy of your checklists to me by tomorrow. I'll talk to each of you today with any minor comments I have.

Talk to you tomorrow. Thanks for your support.



CONTACT LIST FOR ROCKY FLATS AUDIT, A-95-06

a/24/95

AUDIT TEAM:

Bob Paedon	DOE CAO- WTAC	505 885-5626 FAX 885-6276	Audit Team Leader
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Frank Grady T130C	RFETS	303 966-4627 FAX 966-3578	Project QA Officer
Judy Bowton	RFETS	303 966-8254	POC, security

Jeff Higley	RFETS	303 966-3561	Bldg. 371 POC
Johnna Franco	RFETS	303 966-2388	Bldg. 371 POC
Russ Hale	RFETS	303 966-7823	Bldg. 371 POC
Charlie Turner	RFETS	303 966-4793	Bldg. 559 & 564 POC
Jay Jennings	RFETS	303 966-7971	Bldg. 559 POC
Art Dye	RFETS	303 966-2048	Bldg. 776 & 777 POC
Vince Medina	RFETS	303 966-8071	Bldg. 776 & 777 POC
Bill Simmons	RFETS	303 966-7409	Bldg. 776 & 777 POC
Joan Zavalney	RFETS	303 966-7347	Bldg. T664A POC
Steve Tallman	RFETS	303 966-2257	Bldg. 664 POC
Shari Fischer	RFETS	303 966-2102	Bldg. 564 POC

F. Grady T130C
Rocky Mountain Remediation Services
Rocky Flats Environmental Technology Site
Golden, CO 80402-0464
or
Catus Ave at State Route #93
Golden, CO 80007

**ROCKY FLATS ENVIRONMENTAL TECHNOLOGY SITE
OFFICIAL NOTIFICATION OF VISIT
V-473-95**

Post-It® Fax Note	7871	Date	9/20/95
To	Bob Paedon	From	Dave Chapman
Co./Dept.		Co.	WTAC
Phone #		Phone #	(905) 885-5626
Fax #	(570) 860-9701	Fax #	(905) 885-6276

REVISION 0, 9/18/95, 10:00 a.m.

Visiting Organization: DOE/Carlsbad Area Office (CAO), Science Applications International Corporation (SAIC), Waste Isolation Pilot Plant (WIPP) Technical Assistant Contractor, Advanced Science Incorporated, Westinghouse Electric Corporation, S. Cohen & Associates, Environmental Evaluation Group (EEG), and ICF Kaiser Incorporated

Date of Visit: Monday, October 2, 1995, through Friday, October 6, 1995

Purpose: GAO Quality Assurance Audit of Waste Isolation Pilot Plant (WIPP) Waste Characterization Activities

Host: Laura Cindel, DOE/RFFO, x6614

Agenda: As follows

Time	Activity	Contact
MONDAY, OCTOBER 2, 1995		
7:30 am	Visitors greeted at West Gate Badging Office Building T120	Judy Bowton, x8264

ADMINISTRATIVE MATTERS

- Rocky Flats Badges Issued
- Complete Visitor Information Form
- Accountability Badges Issued
- Computer Papers Issued

8:15	Dosimeters Issued Building 123	Dosimetry, x5183
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BUILDING 130 AUDITORIUM

8:45	In-Brief and Introductions	Mike Strum, x7443
11:00	Lunch	

Note entrance brief ≈ 1 hour.

Carlsbad Area Office Audit Team
Revision 0, 9/18/95, 10:00 a.m.
Page 2

**BUILDING 371
GROUP 1**

12:00 - 4:00

Tours of Non-Destructive Assay
(Passive/Active Drum Counter & SGS)

Jeff Higley, x3551
Johnna Franco, x2388
Russ Hale, x7823

**BUILDING 559
GROUP 2**

12:00 - 4:00

Tour Analytical Laboratory Operations

Charlie Turner, x4783
Jay Jennings, x7871

TUESDAY, OCTOBER 3, 1995

BUILDING 130 AUDITORIUM

7:30 am

Morning Briefs

Mike Strum

**BUILDING 371
GROUP 1**

9:00 - 4:00

Tours of Non-Destructive Assay

Jeff Higley
Johnna Franco
Russ Hale

**BUILDING 559
GROUP 2**

9:00 - 4:00

Tour Analytical Laboratory Operations

Charlie Turner
Jay Jennings

**BUILDING 776
GROUP 3**

9:00 - 4:00

Headspace Gas Sampling

Art Dye, x2048
Vince Medina, x8071
Bill Simmons, x7409

WEDNESDAY, OCTOBER 4, 1995

BUILDING 130 AUDITORIUM

7:30 am

Morning Briefs

Mike Strum

Carlsbad Area Office Audit Team
Revision, 9/18,95, 10:00 a.m.
Page 3

**BUILDING 776/777
GROUP 1**

9:00 - 4:00

Headspace Gas Sampling

Art Dye
Vince Medina
Bill Simmons

**BUILDING T664A
GROUP 2**

9:00 - 4:00

Software Quality Assurance

Joan Zavalney, x7347

**BUILDING 664
GROUP 3**

9:00 - 11:00

Real-Time Radiography

Steve Tallman, x2257

**BUILDING 568
GROUP 4**

12:00- 4:00

Real-Time Radiography

Steve Tallman

**THURSDAY, OCTOBER 9, 1995
BUILDING 130 AUDITORIUM**

7:30 am

Morning Briefs

Mike Strum

**BUILDING 776/777
GROUP 1**

9:00 - 4:00

Headspace Gas Sampling

Art Dye
Vince Medina
Bill Simmons

**BUILDING 564
GROUP 2**

9:00 - 4:00

Laboratory Records

Charlie Turner, x4793
Shari Fischer, x2102

**BUILDING 664
GROUP 3**

9:00 - 4:00

Real-Time Radiography

Steve Tallman

Carlsbad Area Office Audit Team
Revision 0, 9/18/95, 10:00 a.m.
Page 4

FRIDAY, OCTOBER 6, 1995 (ATTENDANCE OPTIONAL - AWS SCHEDULE)

BUILDING 130 AUDITORIUM

~~7:30 TSD~~

Out-Brief

Mike Strum

out brief will be at ~ 11:00 per talk w/ Strum

If you have questions, please contact Judy Bowlon, x8254, dp6046

Preliminary Schedule for the CAO QA audit of RFETS WIPP Characterization

9/15/98

	Monday	Tuesday	Wednesday	Thursday	Friday
Bldg 371 Characterization PADC, SGS	SD-QA ET-Char SA-SQA PB-QA RB-Labs	SD-QA ET-Char JL-M&TE FD-Rec/Doc			
Bldg 559 Analytical Laboratory	SW-QA FD-Rec/Doc JL-M&TE	SW-QA RB-Labs SA-SQA			
Bldg 776 Drum storage, Gas sampling		PB-QA FD-Rec/Doc JL-M&TE	PB-QA SD-QA ET-Char		
Bldg 777 1st stage gas anal. gas anal., records storage			SW-QA FD-Rec/Doc JL-M&TE RB-Labs	SW-QA PB-QA	
Bldg 564 chemist's office records				FD-Rec/Doc RB-Labs	
Bldg T664 SQA for WEMS				SA-SQA	
Bldg 750 maintain SQA for WEMS			SA-SQA		
Bldg 664 & 569 RTR activities			SA-SQA	SD-QA ET-Char JL-M&TE FD-Rec/Doc	