

October 21, 1997

MEMORANDUM by FAX*Please deliver to the appropriate individual, below, in your organization.*

To: Bill Brubaker, MTD
Ralph Davis, DOH/EMS
Ron Gaines/Jerry Lazzari, SHTD
Bobby Lopez, NMED/HRMB
John Shea/Mark Radosevich, DPS
Heidi Snow, EMNRD (in house)
Ralph Smith, DOE-CAO

From: Chris Wentz, Coordinator *CW*
N.M. Radioactive Waste Task Force

Subject: **DRAFT AGENDA for STATE EMPLOYEES' WIPP PRESENTATIONS,
OCTOBER 29-30, 1997, at HAROLD RUNNELS BUILDING, SANTA FE**

Attached is the proposed agenda for the WIPP presentations to be offered to State employees in the 1st floor auditorium of the Harold Runnels Building on October 29-30. Please get back to me no later than Friday, October 24, with any comments, recommendations, etc.

We'll try to get together for at least an hour or so next Monday or Tuesday, preferably by conference call, to briefly go over the presentations and other details. Thanks.

Attachment--1 (2 pages)

c: Jennifer A. Salisbury, Cabinet Secretary and Task Force Chair

971030



AGENDA for STATE EMPLOYEES' WIPP PRESENTATIONS
Harold Runnels Building
(1st Floor Auditorium)
1190 St. Francis Drive
Santa Fe, NM

Wednesday, October 29

- 1:30 p.m. Opening Remarks/Introductions (C. Wentz)
- 1:45 p.m. WIPP Overview/Status¹ (DOE-CAO)
- 2:15 p.m. WIPP Transportation Safety Program: Participants/Overview² (C. Wentz)
- 2:45 p.m. SHTD's Role: WIPP Highway Route Improvements/Bypasses
- 2:55 p.m. MTD's Role: WIPP Vehicle Inspection Program (B. Brubaker)
- 3:05 p.m. DPS' Role: WIPP Emergency Management³ (J. Shea)
- 3:20 p.m. NMED's Role: WIPP Radiological Technical Assistance/Response (B. Lopez)
- 3:30 p.m. DOH's Role: WIPP Radiological Emergency Medical Response (R. Davis)
- 3:40 p.m. Questions and Answers
- 4:10 p.m. Viewing of WIPP Transport Vehicle/TRUPACT-IIs
- 4:30 p.m. Adjourn

¹ Presentation should include review of how WIPP site was selected; WIPP disposal concept; layout of repository (surface/underground); type of waste coming to WIPP; location of generator/storage sites; applicable laws/regulations; project oversight; status of licensing; planned transportation schedule.

² Presentation to include brief history on evolution of WIPP Transportation Safety Program; key participants involved in WIPP site/off-site activities; overview of primary WIPP program elements, including WIPP route designation process.

³ Presentation should include overview of New Mexico Emergency Management Act, with emphasis on role of Emergency Response Officers (EROs); Hazardous Materials Emergency Response (HMER) Plan and WIPP-specific emergency response guidance; WIPP training and exercises; and equipment being provided to response organizations.

Thursday, October 30

- 8:30 a.m. Opening Remarks/Introductions (C. Wentz)
- 8:45 a.m. WIPP Overview/Status (DOE-GAO)
- 9:15 a.m. WIPP Transportation Safety Program: Participants/Overview (C. Wentz)
- 9:45 a.m. SHTD's Role: WIPP Highway Route Designations/Improvements
- 9:55 a.m. MTD's Role: WIPP Vehicle Inspection Program (B. Brubaker)
- 10:05 a.m. DPS' Role: WIPP Emergency Management (J. Shea)
- 10:20 a.m. NMED's Role: WIPP Radiological Technical Assistance/Response (B. Lopez)
- 10:30 a.m. DOH's Role: WIPP Radiological Emergency Medical Response (R. Davis)
- 10:40 a.m. Questions and Answers
- 11:10 a.m. Viewing of WIPP Transport Vehicle/TRUPACT-IIs
- 11:30 a.m. Adjourn