

United States Government

Department of Energy

memorandumCarlsbad Area Office
Carlsbad, New Mexico 88221

DATE: May 4, 1998
**REPLY TO
ATTN OF:** CAO:ORCA:RAS 98-0907 UFC 2300
SUBJECT: Notification of Date Change for Audit A-98-25 of Nevada Test Site (NTS)
TO: Cathy Karney, NV



This letter and the attached Audit Plan provide notification that the NTS audit has been rescheduled from May 4-8, 1998, to May 18-22, 1998, as agreed to in our conference call. The new date will allow NTS to develop additional evidence of program implementation for the audit.

If you have any questions or comments, please contact Butch Stroud at (505) 234-7483, or Denny Brown at (505) 234-7484.

Handwritten signature of Michael H. McFadden.

Michael H. McFadden
Assistant Manager
Office of Regulatory Compliance and Assurance

Attachment



Printed on recycled paper



Cathy Karney

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May 4, 1998

cc w/attachment:

D. Brown, CAO

L. Chism, CAO

B. Stroud, CAO

T. Sweeney, CAO

S. Vega, CAO

C. Zvonar, CAO

B. Foster, Bechtel-NV

M. Griffin, Bechtel-NV

S. Nolan, Bechtel-NV

D. Winters, DNFSB

B. Walker, EEG

M. Eagle, EPA

K. Rogers, EPA

✓ S. Zappe, NMED

W. Weston, WID

T. Bowden, CTAC

M. Horseman, CTAC

CAO QA File



CARLSBAD AREA OFFICE AUDIT PLAN

Audit Number: A-98-25

Organization: Nevada Test Site (NTS)

Date and Location: May 18-22, 1998
Las Vegas, Nevada

Audit Team:

Sam Vega	Audit Team Leader, CAO
Butch Stroud	CAO Management Representative
Marlin Horseman	Auditor, CTAC
Steve Hans	Auditor, CTAC
Jeff May	Auditor, CTAC
Steve Calvert	Auditor, CTAC
Vann Bynum	Technical Specialist, CTAC
Mark Doherty	Technical Specialist, CTAC
William Weston	Technical Specialist, WID

Audit Scope: The audit scope includes the evaluation of the adequacy, implementation, and effectiveness of technical and quality assurance processes related to the NTS TRU Waste characterization and certification activities, including the NTS Acceptable Knowledge process and the interface arrangements with the mobile services contractor(s).

Governing Documents/Requirements:

Adequacy evaluations of NTS specific documents will be based on the current revisions of the following documents:

Quality Assurance Program Document, CAO-94-1012

Transuranic Waste Characterization Quality Assurance Program Plan, CAO-94-1010

Waste Acceptance Criteria for the Waste Isolation Pilot Plant, DOE/WIPP-069

Transuranic Waste Characterization Quality Assurance Project Plan (QAPjP), Bechtel Nevada, L-E10.301.LWC

Activities to be Audited:

The following CAO Quality Assurance (QAPD) activities will be evaluated:

- Organization
- QA Program Implementation
- Personnel Qualification and Training
- Nonconformances and Corrective Action
- Documents and Records
- Work Processes
- Procurement
- Measuring and Test Equipment
- Assessments

The following Characterization technical activities will be evaluated:

- Waste Drum Repackaging
- Payload Container Inspection and Control
- Visual Examination
- Acceptable Knowledge

Technical and Quality Assurance checklists will be developed from the active revision of the following documents:

Bechtel Nevada QAPjP, L-E10.301.LWC

NTS Transuranic Waste Certification and Quality Assurance Plan, B-A20/97.03

Bechtel Nevada Performance Assurance Management Plan, B-A20/96.01

Related NTS technical and quality assurance implementing procedures

Schedule of Audit Activities:

A pre-audit conference is scheduled for Monday, May 18, at 3:00 p.m., at the designated NTS location in Las Vegas, Nevada.

An Audit team caucus will be held at 4:00 p.m. Tuesday and Wednesday.

The audit team will meet with the appropriate NTS management at 8:30 a.m. each morning (Tuesday through Thursday).

A post-audit conference is scheduled for Thursday, May 21, 1998, at 4:00 p.m. at the designated NTS location in Las Vegas, Nevada.

Prepared By: Samuel Vega Date: 5/4/98
Sam Vega, Audit Team Leader

Approved By: Butch Stroud Date: 5/4/98
Butch Stroud, CAO Waste Certification Manager

Approved By: R. Dennis Brown Date: 5/4/98
R. Dennis Brown, CAO QA Manager