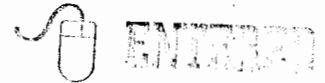


New Mexico Energy, Minerals and Natural Resources Department

2040 S. Pacheco St., Santa Fe, NM 87505

Facsimile Transmission Cover Sheet

Date: 9-1-98



To: <u>Steve Coffe</u>	From: <u>C. Wentz</u>
Company:	Division: <u>Office of the Secretary</u>
Telephone:	Telephone: <u>(505) 827-1372</u>
Fax: <u>#1544</u>	Fax: <u>(505) 827-1150</u>

MESSAGE:

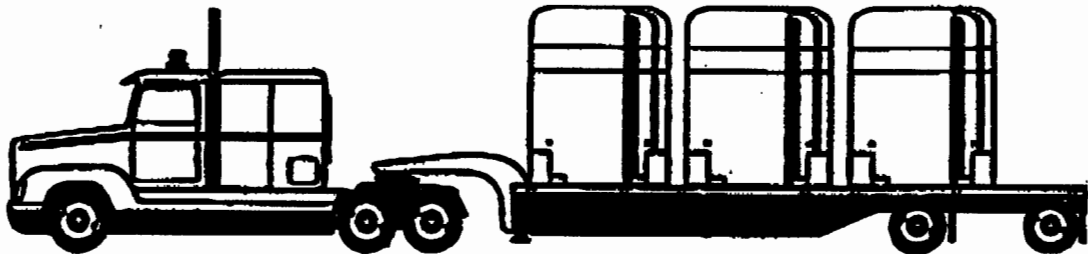
Copy of WGA-PIG "Advance Notice" section
(3 pages); and
Copy of N.M. notification procedures w/
cover letter to Dials (6 pages)

No. of pages (including cover) <u>10</u>	Original will be sent by mail <u>YES</u> <input checked="" type="checkbox"/> <u>NO</u> <input type="checkbox"/>
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Western Governors' Association

WIPP Transportation Safety Program Implementation Guide



Prepared Cooperatively by:

Western Governors' Association
Technical Advisory Group
For WIPP Transport

and the

U.S. Department of Energy
Carlsbad Area Office

Revised: May 1998



WESTERN
GOVERNORS'
ASSOCIATION

ADVANCE NOTICE OF TRU WASTE SHIPMENTS

The following procedures have been developed by the Western Governors' Association Technical Advisory Group on WIPP Transport regarding advance notice of TRU waste shipments for participating states, the U.S. Department of Energy (USDOE) and USDOE's contractors.

1. Annual and Eight-Week Schedules

USDOE Carlsbad Area Office will develop the overall schedule to optimize use of TRUPACT-IIs and HALFPACKs (See *Final Supplemental Environmental Impact Statement, Waste Isolation Pilot Plant, DOE/EIS-0026-FS*, January 1990, p. D-31). The schedule will include:

- Annual schedules provided by January 31 and July 31 of each year for the subsequent twelve-month period; and
- Eight-week projections, which are listed on TRANSCOM. The eight-week projections will reflect shipment plans eight weeks in advance and will be revised to reflect the next eight-week period on a monthly basis. TRANSCOM will show the date the schedule was updated.
- Any changes subsequent to the eight-week projections will be posted on TRANSCOM immediately.

The annual schedule will be mailed or faxed to the states as soon as it is available and no later than January 31 and July 31 of each year. Attached is a list of the state contacts to whom the schedule should be sent. Each state will then distribute the schedule information to the appropriate parties within its borders.

2. Notice of Impending Shipment

States will receive written notice of the first five (5) shipments for each corridor no later than two weeks prior to the shipment.

After the first five (5) shipments, states will use TRANSCOM as the primary means of advance notice. States are responsible for internal state and local notifications. States may also provide notice to affected Indian tribes within their respective borders upon request; however, states concur that the responsibility for advance notice of TRU waste shipments to Indian tribes rests with USDOE.

3. Back-Up to TRANSCOM

TRANSCOM will provide continuous location monitoring of shipments in transit. USDOE will give telephone notice to each state en route if TRANSCOM is not working. Please see "Back-Up Procedures When TRANSCOM Is Not Working".

4. Coordination of Public Information for First Shipments

The states and USDOE will coordinate public information activities for the early shipments. USDOE will notify the states in writing as soon as the first shipments are scheduled. The states request a minimum of a two-week notice. The notification will go to the person(s) specified in the attached list.

USDOE will provide states with detailed information about the first shipments. This is to include origin, the number of TRUPACT-IIs involved, whether drums or standard waste boxes are used, and whether the shipment contains a 'Highway Route Controlled Quantity' of radioactive material, as that term (HRCQ) is defined in U.S. Department of Transportation regulations.

5. Evaluation of the Advance Notification Procedures

Each state should evaluate the procedures following the first two or three shipments. The states within the region should work together and with USDOE to evaluate the notice procedure following the first six months, and at the end of the first year. The lead states for this issue will be responsible for coordinating the evaluation process.

The real and perceived need for advance notice may change as USDOE, state and local officials gain experience with the TRU waste shipments. The advance notice procedures should be regularly evaluated and adjusted.



NEW MEXICO ENERGY, MINERALS & NATURAL RESOURCES DEPARTMENT

OFFICE OF THE SECRETARY
2040 South Pacheco Street
Santa Fe, New Mexico 87505
phone: (505) 827-5950
fax: (505) 827-1150

Jennifer A. Salisbury
CABINET SECRETARY

April 22, 1998

Mr. George Dials, Manager
Carlsbad Area Office
U.S. Department of Energy
P.O. Box 3090
Carlsbad, New Mexico 88221

Dear Mr. Dials:

In order to assist DOE-CAO in meeting the State's notification requirements with respect to WIPP shipments, I am enclosing the most recent revision to the living document entitled "WIPP Shipment Notification to New Mexico," Rev. 4, April 1998. This latest version of the advance notification document was developed in consultation with the Governor's Office, all State agencies represented on the Task Force, and DOE-CAO. It identifies the specific information we require concerning advance notice about prospective shipments of transuranic waste to WIPP. Included are written, electronic, and other types of notification requirements governing the first and subsequent shipments to the repository.

It is my full intention to continue the cooperative working relationship we have had with DOE-CAO regarding advance notice of WIPP shipments. We remain committed to further refining the enclosed notification procedures so as to efficiently and effectively meet our respective needs as the WIPP project evolves.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jennifer A. Salisbury".

Jennifer A. Salisbury
Cabinet Secretary and Chair
N.M. Radioactive Waste Consultation Task Force

Enclosure (1)

c: Governor Gary E. Johnson
Task Force Cabinet Agencies
Tim Sweeney, DOE-CAO Transportation Manager
Ralph Smith, DOE-CAO Institutional Program Manager

WIPP SHIPMENT NOTIFICATION TO NEW MEXICO

Procedures Applicable to the 1st WIPP Shipment

• *Annual Schedule:*

1. To be developed by the U.S. Department of Energy's Carlsbad Area Office (DOE-CAO), in consultation with the State of New Mexico, no later than one (1) year prior to the projected date of the first waste shipment to WIPP, as such date is indicated on the most current version of the DOE-CAO Disposal Decision Plan for WIPP.
2. To be in writing.
3. To be provided directly to the Governor of New Mexico, the Chair of the N.M. Radioactive Waste Consultation Task Force (Task Force), and to the Secretary of the N.M. Department of Public Safety (DPS), as indicated in Attachment I.
4. To include the most current, accurate information available on the projected timing and number of prospective WIPP shipments from each point-of-origin site over the coming year, beginning on the date of the first shipment to the repository. In addition, the schedule will delineate this information:
 - a. by date of initial shipment (*i.e.*, month and calendar year of initial shipment from each point-of-origin site);
 - b. by priority ranking for shipment dispatch (*i.e.*, which site ships first, which one second, third, etc.);
 - c. by rate of dispatch (*i.e.*, average number of shipments per week from each point-of-origin site); and,
 - d. by proper shipping name, type of isotope (*e.g.*, Pu239), and transuranic waste classification (*i.e.*, either contact-handled or remote-handled).
5. To be updated no later than six (6) months from the date of issuance. The revised annual schedule, reflecting a full one-year projection of WIPP shipments, shall be delivered to those individuals identified in Paragraph 3, above.

• *Monthly Posting of Eight-Week Projection on TRANSCOM:*

1. DOE-CAO will ensure an eight-week projection of scheduled WIPP shipments is posted on the TRANSCOM system at the end of each month, beginning April 1998.

Procedures Applicable to the 1st WIPP Shipment (continued)

2. Any subsequent changes to the information provided in the monthly eight-week projection will be posted immediately on TRANSCOM by DOE-CAO.
- *Fourteen (14) days prior to 1st WIPP shipment:*
 1. Direct written notice to the Governor, the Task Force Chair, and to the DPS Secretary, as indicated in Attachment I.
 2. DOE-CAO shall immediately notify the Governor, the Task Force Chair, and the DPS Secretary, both in writing and by phone, of any changes to the information provided in the 14-day advance written notice that occur prior to the 48-hour notice, below. In addition, any such changes shall be posted immediately on the TRANSCOM system.
 - *Seven (7) days prior to 1st WIPP shipment:*
 1. At least seven (7) days prior to the 1st WIPP shipment, DOE-CAO will post on the TRANSCOM system any new, updated or revised information on said shipment.
 2. Any subsequent changes to the information provided in the 7-day notice will be posted immediately on TRANSCOM.
 - *Forty-eight (48) hours prior to 1st WIPP shipment:*
 1. Direct phone call and facsimile to the Governor, the Task Force Chair, and to the DPS Secretary, as indicated in Attachment I.
 2. Verification/posting of information on TRANSCOM.
 - *Two (2) hours prior to a WIPP shipment entering the State of New Mexico:*
 1. DOE-CAO will ensure MTD's Raton Port of Entry, as indicated in Attachment I, is directly notified by phone approximately two (2) hours prior to a WIPP shipment entering New Mexico.
 - *Notification on TRANSCOM of Shipment Arrival at the WIPP Site:*
 1. DOE-CAO will ensure accurate information on each shipment's arrival at WIPP is posted immediately on the TRANSCOM system.

Procedures Applicable to All Subsequent WIPP Shipments● ***Annual Schedule:***

1. To be developed by the U.S. Department of Energy's Carlsbad Area Office (DOE-CAO), in consultation with the State of New Mexico, no later than January 31 of each year, beginning in the calendar year immediately following the one in which the first WIPP shipment occurs.
2. To be in writing.
3. To be provided directly to the Governor of New Mexico, the Task Force Chair, and to the DPS Secretary, as indicated in Attachment I.
4. To include the most current, accurate information available on the projected timing and number of prospective WIPP shipments from each point-of-origin site over the coming year. In addition, the schedule will delineate this information:
 - a. to indicate the opening of any new shipping corridors;
 - b. by rate of dispatch (i.e., average number of shipments per week from each point-of-origin site); and
 - c. by type of transuranic waste (i.e., either contact-handled or remote-handled).
5. To be updated no later than July 31 of each year. The revised annual schedule, reflecting a full one-year projection of WIPP shipments, shall be delivered to those individuals identified in Paragraph 3, above.

● ***Monthly Posting of Eight-Week Projection on TRANSCOM:***

1. DOE-CAO will ensure an eight-week projection of scheduled WIPP shipments is posted on the TRANSCOM system at the end of each month, beginning May 1998.
2. Any subsequent changes to the information provided in the monthly eight-week projection will be posted immediately on TRANSCOM by DOE-CAO.

● ***Seven-day Update on TRANSCOM:***

1. At least seven (7) days prior to the dispatch of a WIPP shipment, DOE-CAO will post on the TRANSCOM system any new, updated or revised information on said shipment.

Procedures Applicable to All Subsequent WIPP Shipments (continued)

2. Any subsequent changes to the information provided in the 7-day notice will be posted immediately on TRANSCOM.
- *Two (2) hours prior to a WIPP shipment entering the State of New Mexico¹:*
 1. DOE-CAO will ensure MTD's nearest Port of Entry, as indicated in Attachment I, is directly notified by phone approximately two (2) hours prior to a WIPP shipment entering New Mexico.

¹This 2-hour notification will be provided on a trial basis for a period of six months. At the end of this six-month trial period, DOE-CAO and the State will jointly assess and evaluate whether it should continue.

**ATTACHMENT I:
WIPP SHIPMENT NOTIFICATION TO NEW MEXICO**

Governor Gary E. Johnson
State Capitol Building, 4th Floor
Santa Fe, NM 87503
Phone: 505/827-3000
Fax: 505/827-3026

Alternates: Lou Gallegos, Chief of Staff
Kelly Ward, Senior Policy Analyst

Jennifer A. Salisbury, Cabinet Secretary and Chair
N.M. Radioactive Waste Consultation Task Force
2040 Pacheco Street
Santa Fe, NM 87505
Phone: 505/827-5950
Fax: 505/827-1150

Alternates: Chris Wentz, Task Force Coordinator
Heidi Snow, Task Force Assistant Coordinator

Darren White, Cabinet Secretary
N.M. Department of Public Safety
4491 Cerrillos Road
P.O. Box 1628
Santa Fe, NM 87504
Phone: 505/827-3370
Fax: 505/827-3434

Alternates: John Shea, DPS WIPP Coordinator
(505/476-9628:Office 505/690-1420:Mobile)
State Police Headquarters Communications Center
(505/827-9126; available 24 hours/day)

New Mexico Motor Transportation Division (MTD):

Raton Port of Entry (for Hanford, INEEL, Rocky Flats shipments)
Phone: 505/445-8419
Fax: 505/445-2098

MTD Headquarters (for LANL shipments)
Phone: 505/827-0664

Carlsbad Port of Entry (for SRS, Mound, ANL-E, Oak Ridge shipments)
Phone: 505/885-2026

Alternates: Bill Brubaker, MTD WIPP Coordinator (505/827-0644)
Jim Burlison, MTD Director (505/827-0321)