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GOVERNOR

*State of New Mexico*  
**ENVIRONMENT DEPARTMENT**  
**Hazardous & Radioactive Materials Bureau**  
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**MARK E. WEIDLER**  
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**ENTERED**

March 17, 1998

Lynn Shelton, Environmental Manager  
Giant Refining Company - Bloomfield  
P.O. Box 159  
Bloomfield, NM 87413



**Subject: HRMB Standard Operating Procedures (SOP) Manual Effective Date**

Dear Mr. Shelton:

By now you will have received a "controlled copy" of the Hazardous and Radioactive Materials Bureau's (HRMB) SOP Manual. Because you have a controlled copy you will receive all official HRMB updates.

This letter is to inform you that the effective date to conform to the format and policy requirements outlined in the manual is April 1, 1998.

We hope that you will find that this initiative to standardized RCRA permitting and corrective action requirements is of value in our efforts to protect human health and the environment of New Mexico.

If you have any question, please contact me at (505) 827-1558.

Sincerely,

Robert S. (Stu) Dinwiddie, Ph.D., Manager  
RCRA Permits Management Program