



GARY E. JOHNSON  
GOVERNOR

State of New Mexico  
**ENVIRONMENT DEPARTMENT**  
*Hazardous and Radioactive Materials Bureau*  
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Santa Fe, New Mexico 87502-6110  
Telephone (505) 827-1567  
Fax (505) 827-1544



PETER MAGGIORE  
SECRETARY

PAUL R. RITZMA  
DEUPTY SECRETARY

**CERTIFIED MAIL**  
**RETURN RECEIPT REQUESTED**

March 13, 2000

~~Barry Holman~~  
Giant Refining Company  
Route 3, Box 7  
Gallup, NM 87301

**RE: SUBMITTAL OF RCRA DOCUMENTS AND CORRESPONDENCE**  
**GIANT REFINING COMPANY – CINIZA REFINERY**  
**NMD000333211**

Dear Ms. Dorinda Mancini:

This letter provides direction to Giant Refining Company – Ciniza Refinery regarding submittals for RCRA permit and corrective action activities. HRMB requires that all formal correspondence and submittals to HRMB be submitted in the following manner:

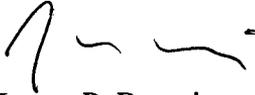
- 1) Submit the original correspondence (cover letter) with attachments (document) and one copy of the correspondence with attachments to Dave Cobrain, HRMB's Project Leader for Giant Refining Company;
- 2) Provide copies of the correspondence (without attachments) to:  
James P. Bearzi, Chief, Hazardous and Radioactive Materials Bureau,  
John E. Kieling, Acting Manager, RCRA Permits Management Program, and  
Robert S. (Stu) Dinwiddie, RCRA Advisor.

Additional copies of submittals may be requested by HRMB if the need arises. This does not relieve the facility of submitting copies to EPA, other agencies or other Bureaus within NMED. Also, all RCRA submittals shall be forwarded in accordance with the document types identified in Tables 2.2, 2.3, 2.4 and 2.5 of the Hazardous Waste Fee Regulations (HWFR) 20 NMAC 4.2. Any proposed documents that vary from the HWFR Tables should be discussed with John E. Kieling, Acting Manager, Permits Management Program, prior to submission.

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If you have any questions regarding this letter please contact me at (505) 827-1567 or John E. Kieling at (505) 827-1558 extension 1012.

Sincerely,



James P. Bearzi  
Chief  
Hazardous and Radioactive Materials Bureau

JPB:jek

Cc: Robert S. (Stu) Dinwiddie, NMED HRMB  
John E. Kieling, NMED HRMB  
Dave Cobrain, NMED HRMB  
Pam Young, NMED HRMB  
David Neleigh, EPA Region 6 (6PD-N)  
Dave Pavlich, Giant Refining Company  
Reading and Red File