



From: O'Brien, Jessica L <Jessica.L.O'Brien@andeavor.com>
Sent: Thursday, October 18, 2018 7:53 PM
To: VanHorn, Kristen, NMENV; Moore, John
Cc: Kieling, John, NMENV; Suzuki, Michiya, NMENV
Subject: [EXT] RE: Submittals
Attachments: 2018-09-19 Signed Cover letter (IWP for Upgradient MKTF wells).pdf; 2018-09-19 Signed Cover Letter (IWP for AOC 35).pdf

Kristen,
I've attached the two cover letters you requested. Both have been signed w/ certification statements. While these letters note hand delivery, let me know if you would like me to send these originals to you via USPS Certified Mail.

As for the SWMU 10 Revised Report, it appears there was an internal miscommunication with our administrative support and the hard copies were not prepared and sent with the Response to Comments. We will get those hard copies prepared and sent to you ASAP. We will also ensure that all future submissions of CD's are appropriately labeled.

Thank you,

Jessica O'Brien | Gallup Refinery | o: 505 722 0287 | m: 409 454 3777

From: VanHorn, Kristen, NMENV [mailto:Kristen.VanHorn@state.nm.us]
Sent: Tuesday, October 16, 2018 9:13 AM
To: Moore, John <John.Moore@andeavor.com>; O'Brien, Jessica L <Jessica.L.O'Brien@andeavor.com>
Cc: Kieling, John, NMENV <john.kieling@state.nm.us>; Suzuki, Michiya, NMENV <Michiya.Suzuki@state.nm.us>
Subject: Submittals

Hi,
We received the Response to the Disapproval for SWMU 10 Sludge Pits response to comments, but the revised report has not arrived yet. Should we be expecting it? Also, we are still waiting for the cover letters for several documents including the Upgradient MKTF Wells Work Plan and the AOC 35 Work Plan. Please submit those cover letters by the end of next week (October 26).

Please send the cover letter and document at the same time so that our administrative staff can better track documents as they come in. Also, please label discs that you're submitting – you can write on the disc, just as long as there's something there to identify what is on it.

We get submittals every day from multiple facilities, so keeping everything together and labelled is important so that documents do not get mixed up with other facility's submittals or get separated.

Thank you for your cooperation,
Kristen

Kristen Van Horn
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